

Minutes of the meeting of the committee constituted by the Worthy Vice-Chancellor held on 30.11.2011 at 3:00pm in the Committee Room, BFUHS to work out the Modalities regarding access of Answer books and cost of accessing the answer books:

The following attended the meeting:

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| 1. Dr PS Sandhu, Dean (Colleges Development) | Member           |
| 2. Dr DS Sidhu, Registrar                    | Member           |
| 3. Dr Ravinder Kaur Shukla, COE              | Member           |
| 4. Shri Ravinder Goyal, Law Officer          | Member           |
| 5. Shri Sardul Singh, SVC/AR (Estt)          | Member Secretary |

Shri Satpal Singh, DR (Admn./Registration) also attended the meeting as Special Invitee.

The matter to work out the Modalities regarding access of Answer books and cost of accessing the answer books was discussed at length & the following decisions were taken:

1. The period for access of Answer book shall be 30 days after declaration of the result by the candidate.
2. ₹ 2000/- as fee to be charged per Answer book.
3. The office shall intimate the rules/procedure for the access of Answer book if application / demand is received under RTI Act.
4. Only Xerox copy to be shown to the candidate. The answer book in original shall not be shown to the candidate to avoid spoilage or mutilation of the answer book.
5. Only the candidate can see his/her answer book.
6. The time limit shall be 30 minutes for watching each Answer book in the presence of Controller of Examination / Coordinator or authorized person of the University.
7. Candidate will produce Identity Proof from Head of the Institution/ College where he/she is studying or last attended for seeing the answer sheet.
8. Answer books in original / photo copy pertaining to Entrance exams (University Examination or other examinations) cannot be provided under RTI Act to maintain sanctity of Entrance test, Exams etc. & to avoid the disclosure of Question bank.
9. The cost of accessing the Answer book has been fixed as ₹ 1000/- by the Punjab Govt but due to cost escalation factor this has been found meager/less. The Hon'ble Members suggested to write to Secretary, Govt. of Punjab, Deptt. of Medical Education & Research, Chandigarh for inclusion of fee of ₹ 2000/- in the Notification regarding the cost of accessing the Answer books. Finally this may be incorporated in Prospectus & University Calendar of the University with the approval of Board of Management.