

# ***Baba Farid University of Health Sciences, Faridkot***

***E-TENDER NOTICE FOR signing Rate Contract  
for supply of Chemicals & Reagents***

## **E-Tender Form (E-Tender enquiry for signing Rate Contract for supply of Chemicals & Reagents Required at various Institutions of Baba Farid University of Health Sciences, Faridkot**

Tender Notification No :	<b>To be provided by the E-procurement portal of the Govt. of Punjab.</b>
Tender Notification Date:	/ /
Requirement	<b>E-Tender notice for signing rate contract for one/two year for supply of Chemicals &amp; Reagensts required at GGS Medical College &amp; Hospital &amp; other Constituent Institutions of BFUHS, Faridkot.</b>
Cost of the tender document:-	Rs.2000/- (Non-refundable) to be deposited through online mode only i.e. Net Banking/Credit Card/Debit Card.
Tender Processing Fee	Should be deposited through online mode only i.e. Net Banking/Credit Card/Debit Card as per Punjab Infotech.
Earnest Money Deposit (EMD)/.Technical Bid	Rs.1,00,000/- (Rupees one lac only) (Refundable to the Non-successful bidders, without any type of interest or other charges) to be submitted in the shape of D.D in favor of Principal, GGS Medical College, faridkot on or before Due date along with Hard Copy of Technical Bid.
Date of start of downloading of tender documents	<b>11.04.2017</b> from the website of the Punjab Government i.e. <a href="https://etender.punjabgovt.gov.in">https://etender.punjabgovt.gov.in</a>
Website for downloading of the tender document:-	<a href="https://etender.punjabgovt.gov.in">https://etender.punjabgovt.gov.in</a> <b>However, the details may also be obtained from the University website i.e. <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a> and college website <a href="http://www.ggsmc.org">www.ggsmc.org</a></b>
Last date for downloading of the tender document:-	<b>02.05.2017 up to 12.30 pm</b>
Last date & time for uploading of the tender documents:-	<b>02.05.2017 up to 1.30 pm (through online mode only)</b>
Date of opening of the Technical Bids	<b>02.05.2017 at 2.30 p.m. on the e- procurement portal of the Govt. of Punjab in Baba Farid University of Health Sciences, Faridkot</b>
Date, time and venue for opening of the Price Bids	<b>05.05.2017 on the e- procurement portal of the Govt. of Punjab in Baba Farid University of Health Sciences, Faridkot</b>
Who can be contacted for obtaining more information about the tender.	Principal, Guru Gobind Singh Medical College & Hospital, Sadiq Road, Faridkot. Phone:- Mr. Vikas Arora, Pharmacist, GGS Medical College, FDK Mob: 08558872572 E-mail: <a href="mailto:pr_ggsmc@yahoo.com">pr_ggsmc@yahoo.com</a> (on all working days from 9.00 a.m. to 5.00 p.m.)

### **Important Note:-**

- ***For any clarification about the E-tendering, Digital Signature certificates and User Id, the Bidders/agencies may contact on Punjab e-procurement helpline numbers 92572-09340, 80546-28821, 0172-3934667.***
- ***The Bidders/ Agencies may also contact for more information about the e-tendering activities to Sh. Harmeet Singh, District Co-ordinator of Punjab Infotech, Chandigarh at Mob: 81466-99868.***

# ***Baba Farid University of Health Sciences, Faridkot***

***E-TENDER NOTICE FOR signing Rate Contract  
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## **NOTICE INVITING E-TENDER**

**E-Tenders** are invited on or before 11.04.2017 from manufacturers or their authorized agents/distributors **for signing Rate Contract for One/two years for supply of Chemicals & Reagents in the various departments** at Guru Gobind Singh Medical College & Hospital, Faridkot and other Constituent Colleges of BFUHS, Faridkot. The tender document containing detailed terms & conditions may be downloaded from the E-procurement website of the Punjab Government i.e. <https://etender.punjabgovt.gov.in> and its detail may also be seen at the University website [www.bfuhs.ac.in](http://www.bfuhs.ac.in) and college website [www.ggsmch.org](http://www.ggsmch.org)

### **TERMS AND CONDITIONS:-**

1. **THE TENDER must be submitted online on or before the last date/ time of the submission of tender.**
2. That the Tender Document Fee, Tender Processing Fee should be submitted through online mode only. The demand drafts/ University slips for the tenders will not be accepted under any circumstances.
3. That the EMD fee should be submitted in form of D.D only in favor of Principal. GGS Medical College, Faridkot on or before due date.
4. The **tenders will be opened online** on the same day i.e. 11.04.2017 at 2.30 PM on the website i.e. <https://etender.punjabgovt.gov.in>. at Baba Farid University of Health Sciences, Faridkot. The bidder(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the bidder (s), on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
5. **The Price bids of technically qualified bidders will be opened** on 11.05.2017 at 2.30 p.m on the website i.e. <https://etender.punjabgovt.gov.in>, in Baba Farid University of Health Sciences, Faridkot. In case of any change of date and time it will be notified to the technically qualified bidders through E-mail/telephone.
6. The Registrar reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar

# *Baba Farid University of Health Sciences, Faridkot*

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### **INSTRUCTIONS/ GUIDELINES TO THE TENDERERS**

1. The bidder needs to register himself/ herself on <https://etender.punjabgovt.gov.in>. The bidder is also required to obtain Class III digital signature certificates to complete this process.
2. Please download the Tender document from the website of e-procurement of the Govt. of Punjab <https://etender.punjabgovt.gov.in>. Please sign fill all the relevant blanks on all the pages of the tender document along with a stamp/ seal and then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document.
3. **It should be clearly noted that this tender will be accepted though e-tender mode only.** The Hard copy of Technical Bid should also be submitted on or before due date and time.
4. **Tender Fee** of Rs.2000/- (non-refundable) may be deposited through online mode i.e. Net Banking/ Credit Card/ Debit Card only. The Tender document fee will not be accepted through any other mode.
5. **Tender Processing Fee** of Rs.2300/- (non-refundable) may be deposited through online mode i.e. Net Banking/ Credit Card/ Debit Card only. The tender processing fee will not be accepted through any other mode.
6. **Refundable Earnest Money Deposit (EMD)** of **Rs.1,00,000/-** (Rupees one lac only) should be deposited in shape of D.D only in favor of Principal. GGS Medical College, Faridkot on or before due date i.e. 05.04.2017 before 1.00 PM
7. **Upload** signed copy of Technical Bid Compliance Statement (**Annexure-I**).
8. **Upload** an affidavit regarding Non-Black listing as per proforma given at **Annexure-II** duly attested by an Executive Magistrate or a Notary Public.
9. In case the Bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at **Annexure-‘III’** (duly filled in), **to be uploaded.**
10. In case the Bidder is Authorized Supplier/Agency, an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after signing Rate Contract then the Principle Manufacturer/Supplier will be responsible for supply of Chemicals & Reagents till the completion of Rate Contract (**Annexure – ‘IV’**), **to be uploaded.**
11. **Upload** details of Bank Account for refund of EMD (**Annexure – V**).
12. In addition to this, following **documents are to be uploaded** with Technical Bid:-
  - i) Details of registration as Company /Firm/ Establishment.
  - ii) Certified copy of Valid Drug License (required for items under Drug Act)
  - iii) Certificate regarding **GMP, ISO, WHO approved**/certified standard in quality.
  - iv) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT.
  - v) A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2013-14, 2014-15 & 2015-16.
  - vi) Copy of the IT Returns for three financial years i.e. 2013-14, 2014-15 & 2015-16.
15. Price should be quoted and **uploaded** only in proforma at **Annexure-‘VI’**.

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**Kindly download Price-Bid for all updated Items**

# ***Baba Farid University of Health Sciences, Faridkot***

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## **TERMS AND CONDITIONS**

### **FOR SIGNING RATE CONTRACT FOR SUPPLY OF CHEMICALS & REAGENTS IN THE VARIOUS DEPARTMENTS/CONSTITUENT COLLEGES OF BFUHS, FARIDKOT**

#### **ELIGIBILITY**

- The sole manufacturers of equipments or their authorized agents/distributors may quote their rates.
  - In case of Authorized Supplier/Agency/Distributor, the Authorization Certificate as per the Format given at **Annexure-‘III’** should be attached.
  - In case the Tenderer is authorized dealer/supplier an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for supply of Supportive Chemotherapy Drugs and Surgical material till the expiry of Rate Contract (**Annexure – ‘IV’**).
1. This institution reserves the right to reject tenders without assigning any reason and increase or decrease the quantity of the articles tendered.
  2. If the supply is not made within the stipulated period then late delivery charges **@2%** will be imposed on the total amount of Supply Order up to delay of **30 days** and thereafter **@ 4%** for another **30 days** after.
  3. In-complete or conditional offers incorporating price variation will not be entertained.
  4. The firm should have been in existence for at- least **three years** and it should have turn of **Rs.100,00,000/- per year. ( 1 Crore )**
  5. The successful bidder shall sign following agreement on judicial paper of Rs.100/- for supply of Chemicals & Reagents for one/two years without increase in rates of material:-

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## **AGREEMENT FOR RATE CONTRACT FOR SUPPLY OF CHEMICALS & REAGENTS**

An agreement made this day \_\_\_\_\_ between Guru Gobind Singh Medical College, Faridkot through its Principal (hereinafter called the **First Party**) on the one part and M/s. \_\_\_\_\_ ( hereinafter called the **Second Party**) on the other.

**WHEREAS** the **First Party** is interested in purchase Chemicals & Reagents related to GGS Medical College & Hospital, Faridkot and other Constituent Colleges of Baba Farid University of Health Sciences, Faridkot **AND** the **Second Party** is interested to supply the said material to the **First Party** on the following terms & conditions which have been mutually agreed upon by both the parties with free consent and will.

### **GENERAL TERMS & CONDITIONS**

1. That the **First Party** will purchase Chemicals & Reagents from the **Second Party** on the rates agreed rates as per list attached (**Annexure – I**). Annexure – I be read as integral part of this agreement.
2. That the **Second Party** will supply the Chemicals & Reagents at the agreed rate and within the stipulated time and as specified in the Purchase Order issued by the **First Party**.
3. That the **Second Party** would not at any cost make any substitution of the Chemicals & Reagents as specified in the **Annexure I**, without the prior written permission of the **First Party**. In case it is found or held that the **Second Party** has made any substitution or has not supplied Chemicals & Reagents as specified and at the higher rates then it would be considered as breach of the terms & conditions of the agreement and the **First Party** will be at liberty to terminate the contract without any notice or intimation of any type to the **Second Party**.
4. This agreement is being made for a period of One/two years, which would take effect from the date of signing of this agreement.
5. The material/goods to be supplied by the **Second Party** would be accepted by the **First Party** after complete inspection of the same. If the goods supplied are not up to the mark, the **First Party** is within its right to reject the same.
6. If the supply is not made within the stipulated period then late delivery charges @2% will be imposed on the total amount of Supply Order up to delay of **30 days** and thereafter @ 4% for another **30 days** after which Supply Order will be deemed cancelled & security/earnest money forfeited and company will be black-listed for future.
7. The **Second Party** would deposit a security of Rs.1,00,000/- (Rupees on lac only) to **First Party** in the shape of a Demand Draft in favour of “Principal, Guru Gobind Singh Medical College & Hospital, Faridkot” which would be refunded after the completion of the present Rate Contract. The security would not be refunded during the continuation of this agreement or in the event if the **Second Party** fails to perform his part of agreement in the manner required by the **First Party**. The **First Party** reserves its right to forfeit the same if the **Second Party** fails to supply the goods as per specifications.

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8. The payment will be made on bill basis after inspection of material by the committee.
9. That in case, the purchased material could not be used by the **First Party** the **Second Party** will be required to take back such material and refund the payment or supply the fresh material.
10. The **Second Party** shall deliver the material F.O.R. which would be mentioned in purchase orders only for institutional supply issued by the **First Party**.
11. That the articles shall be the exact specified quality, kind description and specification as demanded.
12. That the material should be of long expiry date. Short expiry material will not be accepted and if there is any reaction of the material /consumable due to expired date then the **Second Party** would be responsible for all the consequences thereof.
13. That in case of any query raised by the end user, the **Second Party** will be responsible to deal with the query to the entire satisfaction of the user.
14. The concerned Inspection Committee can reject any or all of the materials supplied without assigning any reason, if in its opinion the materials supplied do not comply with the specifications, quality etc, its decision shall be final and conclusive and the **Second Party** shall not be competent to question such decision. The decision shall be binding on the **Second Party**.

### **15. ARBITRATION**

The agreement/contract shall be deemed to have been made/executed at Faridkot for all purposes. The contract is based on mutual trust and confidence. Both the parties agree to carry out the assignment in good faith. If any dispute or difference of any kind whatsoever (the decision whereof is not herein otherwise provided for) shall arise between Hospital and the Bidder in connection with or arising out of the Contract, whether during the contract period or completion and whether before or after the termination, abandonment or breach of the contract, settled through arbitration. The decision of arbitrator shall final and binding. Registrar BFUHS shall be the sole arbitrator.

The venue of such arbitration proceeding shall be at Faridkot and the court in Faridkot alone will have jurisdiction in respect of all proceedings connected there with.

16. **Jurisdiction** – All disputes are subject to the jurisdiction of courts at Faridkot only.

**First Party**  
**Signature**  
**Name:**  
**Designation**  
**Witness**  
1. \_\_\_\_\_  
**Dated:**  
**Place:**

**Second Party**  
**Signature:**  
**Name:**  
**Designation**  
**Witness**

1. \_\_\_\_\_

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## **Annexure-I**

### **TECHNICAL BID COMPLIANCE STATEMENT**

Name and Address of the applicant / firm \_\_\_\_\_

Specify whether Manufacturer/Dealer/Distributor: \_\_\_\_\_

<b>Sr. No.</b>	<b>Particulars</b>	<b>Remarks</b>
1.	Tender Fee of <b>Rs.2000/-</b> through Net Banking/Debit Card/Credit Card.	Yes/No
2.	Tender Processing Fee of Rs.2300/- through Net Banking/Debit Card/Credit Card.	Yes/No
3.	Earnest Money of <b>Rs.1,00,000/- in shape of DD in favor of Principal, GGSMCH on or before due date and time.</b>	Yes/No
4.	Technical Bid Compliance Proforma uploaded ( <b>Annexure-I</b> ).	Yes/No
5.	Whether an affidavit regarding Non-Black listing as per proforma given at <b>Annexure-II</b> duly attested by an Executive Magistrate or a Notary Public uploaded.	Yes/No
6.	In case the bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at <b>Annexure-‘III’</b> uploaded.	Yes/No
7.	In case the Tenderer is Authorized Supplier/Agency, an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for supply of Chemicals & Reagents till the completion of Rate Contract ( <b>Annexure – ‘IV’</b> ) uploaded.	Yes/No
8.	Details of Bank Account for refund of EMD ( <b>Annexure – V</b> ) uploaded.	Yes/No
9.	Price Bid in the prescribed format ( <b>Annex – VI</b> ).	Yes/No
10.	Copy of Certificate of Registration for service Tax/TIN/TAN/PAN uploaded.	Yes/No
11.	A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2013-14, 2014-15 and 2015-16 uploaded.	Yes/No
12.	Copy of the IT Returns for three financial i.e. 2013-14, 2014-15 and 2015-16 uploaded.	Yes/No
13.	Certified copy of Valid Drug License (required for items under Drug Act) uploaded.	Yes/No
14.	Certificate regarding <b>GMP, ISO and WHO</b> approved/certified standard in quality uploaded.	Yes/No
15.	Fax Number	
16.	E-mail ID	

**Signature & seal of bidder**

**Place:**

**Date :**



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**Annexure-II**

**(To be furnished on non-judicial stamp paper worth Rs.30/- duly attested by Executive Magistrate or Notary Public).**

**AFFIDAVIT**

I/We \_\_\_\_\_  
partner/sole proprietor (Strike out which is not applicable) of (Name & Address of Firm)  
\_\_\_\_\_ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) And that the terms and conditions for signing Rate Contract for supply of Chemicals & Reagents in the various departments at GGSMCH, Faridkot, and other Constituent Colleges of BFUHS, FDK are acceptable to me/us. I/We shall abide by them in letter and spirit.

Date:

Place:

DEPONENT

**VERIFICATION**

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Date:

Place:

DEPONENT

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**Annexure- III**

**MANUFACTURER’S/PRINCIPLE’S AUTHORIZATION FORM**

TO

The Registrar  
Baba Farid University of Health Sciences,  
Faridkot -151203

Ref. No.....

Dated:

**Sub: Authorization Certificate in favour of M/s..... for signing Rate Contract for supply of Chemicals & Reagents in the various departments at GGS Medical College & Hospital, Faridkot and Other Constituents Colleges of BFUHS.**

We, M/s....., who are established and reputable manufacturers of Chemicals and Reagents having factory(ies) at ..... and ..... hereby authorize M/s.....(name and address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for the signing Rate Contract for supply of Chemicals & Reagents by us.

No company or firm or individual other than M/s..... are authorized to bid, negotiate and conclude the tender formalities in regard to this business against this specific tender.

We, hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s.....  
(name of manufacturer/Principle)

**Note: This letter should be signed by a person competent and having authority to sign on behalf of manufacturer, and should be on manufacturer Letter Head.**

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**Annexure - IV**

**UNDERTAKING BY MANUFACTURER'S/PRINCIPLE'S**

TO

The Registrar  
Baba Farid University of Health Sciences,  
Faridkot -151203

**Ref. No.**.....

**Dated:**

**Sub: Undertaking for continued supply of Chemicals & Reagents.**

We, M/s....., who are established and reputable manufacturers of Chemicals & Reagents have authorized M/s.....(name and address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for the signing Rate Contract for supply of Chemicals & Reagents.

Further, we undertake that in case dealership/distributorship is withdrawn after signing Rate Contract then we will be responsible for supply of Chemicals & Reagents till the expiry of Rate Contract.

Yours faithfully,

(Name)

For and on behalf of M/s \_\_\_\_\_  
(name of manufacturer/Principle)

**Note: This letter should be signed by a person competent and having authority to sign on behalf of manufacturer, and should be on manufacturer Letter Head.**

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## **Annexure- V**

### **Details of Bank Account of the firm who has deposited EMD**

Name of the firm: \_\_\_\_\_

<b>Sr. No.</b>	<b>Particulars</b>	<b>Detail</b>
1.	Account No.	
2.	Name of Bank	
3.	Branch Name	
4.	IFSC Code of Bank	
5.	Name of Operator	

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**ANNEXURE - VI**

**PRICE-BID**

TO BE UPLOADED  
IN EXCELL SHEET

The Make/Brand for Chemicals & Reagents/material to be quoted by the bidders, should be Strictly according to the Requirement and which are asked for in the Price Bid.

**The Technical Bid Should also be submitted in the shape of HARD COPY on or before  
Due Date and Time.**