

Baba Farid University of Health Sciences, Faridkot

E-TENDER NOTICE FOR SUPPLY OF SPINE AND ORTHO INSTRUMENTS.

E-Tender Form

(E-Tender enquiry for Supply of Spine and Ortho Instruments required at this Institution.

Tender Notification No :	To be provided by the E-procurement portal of the Govt. of Punjab.
Tender Notification Date:	/ /
Requirement	E-Tender notice for supply of Spine and Ortho Instruments.
Cost of the tender document:-	Rs.2000/- (Non-refundable) to be deposited through online mode only i.e. Net Banking/Credit Card/Debit Card.
Tender Processing Fee	Rs.2300/- (Non-refundable) fee to be deposited through online mode only i.e. Net Banking/Credit Card/Debit Card..
Earnest Money Deposit (EMD)	Rs.1,00,000/- (Rupees one lac only) (Refundable to the Non-successful bidders, without any type of interest or other charges). (Should be submitted in the shape of D.D) However, it will be converted into Performance security in case of successful tenderer and will be returned after successful completion of the warranty period.
Date of start of downloading of tender documents	18.07.2017 from the website of the Punjab Government i.e. https://etender.punjabgovt.gov.in
Website for downloading of the tender document:-	https://etender.punjabgovt.gov.in However, the details may also be obtained from the University website i.e. www.bfuhs.ac.in and college website www.ggsmc.org
Last date for downloading of the tender document:-	03.08.2017 up to 12.30 pm
Last date & time for uploading of the tender documents:-	03.08.2017 up to 1.30 pm (through online mode only)
Date, time and venue for opening of the Technical Bids	03.08.2017 at 2.30 p.m. on the e- procurement portal of the Govt. of Punjab at Baba Farid University of Health Sciences, Faridkot
Date, time and venue for opening of the Price Bids	07.08.2017 on the e- procurement portal of the Govt. of Punjab at Baba Farid University of Health Sciences, Faridkot
Who can be contacted for obtaining more information about the tender.	Principal, Guru Gobind Singh Medical College & Hospital, Sadiq Road, Faridkot. Phone:- 01639-251111. E-mail: pr_ggsmc@yahoo.com (on all working days from 9.00 a.m. to 5.00 p.m.)

Important Note:-

- ***For any clarification about the E-tendering, Digital Signature certificates and User Id, the Bidders/agencies may contact on Punjab e-procurement helpline numbers 92572-09340, 80546-28821, 0172-3934667.***
- ***The Bidders/ Agencies may also contact for more information about the e-tendering activities to Sh. Harmeet Singh, District Co-ordinator of Punjab Infotech, Chandigarh at Mob: 81466-99868.***

NOTICE INVITING E-TENDER

E-Tenders are invited on or before 03.08.2017 from manufacturers or their authorized agents/distributors **for supply of Spine and Ortho Instruments required at this Institution.**

The tender document containing detailed terms & Conditions may be downloaded from the E-procurement website of the Punjab Government i.e. <https://etender.punjabgovt.gov.in> and its detail may also be seen at the University website www.bfuhs.ac.in and college website www.ggsmch.org

TERMS AND CONDITIONS:-

1. The tender must be uploaded on or before the last date/ time of the submission of tender.
2. That the Tender Document Fee, Tender Processing Fee should be submitted through online mode only and EMD should be submitted in shape of Demand Draft on or before due date in favor of Registrar, BFUHS, Faridkot.
3. The **tenders will be opened online** on the same day i.e. **03.08.2017** at 2.30 p.m. on the website i.e. <https://etender.punjabgovt.gov.in>. at Baba Farid University of Health Sciences, Faridkot. The bidder(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the bidder (s), on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
4. **The Price bids of technically qualified bidders will be opened** on 7.08.2017 at 2.30 p.m. on the website i.e. <https://etender.punjabgovt.gov.in>. at Baba Farid University of Health Sciences, Faridkot. In case of any change of date and time it will be notified to the technically qualified bidders through E-mail/telephone.
5. The Registrar reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar

INSTRUCTIONS/ GUIDELINES TO THE TENDERERS

1. The bidder needs to register himself/ herself on <https://etender.punjabgovt.gov.in>. The bidder is also required to obtain Class III digital signature certificates to complete this process.
2. Please download the Tender document from the website of e-procurement of the Govt. of Punjab <https://etender.punjabgovt.gov.in>. Please sign fill all the relevant blanks on all the pages of the tender document along with a stamp/ seal and then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document.
3. **It should be clearly noted that this tender will be accepted though e-tender mode only.** The tenders submitted through offline mode will not be accepted under any circumstances.
4. **Tender Fee** of Rs.2000/- (non-refundable) may be deposited through online mode i.e. Net Banking/ Credit Card/ Debit Card only. The Tender document fee will not be accepted through any other mode.
5. **Tender Processing Fee** of Rs.2300/- (non-refundable) may be deposited through online mode i.e. Net Banking/ Credit Card/ Debit Card only. The tender processing fee will not be accepted through any other mode.
6. **Refundable Earnest Money Deposit (EMD) of Rs.1,00,000/-** (Rupees one lac only) may be deposited in shape of DD on or before due date in Favor of Registrar, BFUHS, Faridkot.
7. **Upload** signed copy of Technical Bid Compliance Statement (**Annexure-I**).
8. **Upload** an affidavit regarding Non-Black listing as per proforma given at **Annexure-II** duly attested by an Executive Magistrate or a Notary Public.
9. In case the Bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at **Annexure-‘III’** (duly filled in), **to be uploaded**.
10. In case the Bidder is Authorized Supplier/Agency, an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply of the Instruments then the Principle Manufacturer/Supplier will be responsible for Guranttee/Warranty of the Instruments. (**Annexure – ‘IV’**), **to be uploaded**.
11. **Upload** details of Bank Account for refund of EMD (**Annexure – V**).
12. In addition to this, following **documents are to be uploaded** with Technical Bid:-
 - i) Details of registration as Company /Firm/ Establishment.
 - ii) Certificate regarding **USFDA/FDA (European) and/or CE(European) Only approved**/certified standard in quality.
 - iii) List of renowned Institutions, Medical College & Hospitals across the India where the quoted Instruments are being used.
 - iv) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT.
 - v) A certificate from C.A. regarding Annual Turnover of Rs. 2.00 Crores with Balance Sheet for the last 3 (three) financial years i.e. 2013-14, 2014-15 & 2015-16.
 - vi) Copy of the IT Returns for three financial years i.e. 2013-14, 2014-15 & 2015-16.
15. Price should be quoted and **uploaded** only in proforma at **Annexure-‘VI’**.

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E-TENDER NOTICE FOR SUPPLY OF SPINE AND ORTHO INSTRUMENTS.

Scope of Supply /Detail of Item with Specifications

To supply of Spine and Ortho Instruments required at this Institution.

Sr No.	NAME OF ITEM/INSTRUMENT WITH SPECIFICATION	Approx. Qty Required
1.	BP Handle No.3	02
2.	BP Handle No.4	02
3.	BP Handle No.7	02
4.	Medium Plain Forceps	04
5.	Medium Tooth Forceps	04
6.	Long Plain Forceps	04
7.	Long Tooth Forceps	04
8.	Dura Forceps Plain	04
9.	Vinet Forceps Plain	02
10.	Vinet Forceps Tooth	02
11.	Dura Forceps Tooth	02
12.	Surgeon Medium Mayo Scissor Straight	02
13.	Surgeon Medium Mayo Scissor Curved	02
14.	Suture Cutting Scissor	02
15.	Carper Nerve Root (Dura Hook) 6mm	02
16.	Carper Nerve Root (Dura Hook) 4mm	02
17.	Cobbs Spinal Elevator 17mm	02
18.	Penfield Dissector	02
19.	Penfield Dissector Long	02
20.	Kerrison Upcutting Ronger No.1 (angled)	02
21.	Kerrison Upcutting Ronger No.2 (Angled)	02
22.	Kerrison Upcutting Ronger No.3 (Angled)	02
23.	Kerrison Upcutting Ronger No.4 (Angled)	02
24.	Kerrison Upcutting Ronger No.5 (Angled)	02
25.	Disc Ronger Straight No.3mm	02
26.	Disc Ronger Straight No.4mm	02
27.	Disc Ronger Curved No.3mm	01
28.	Disc Ronger Curved No.4mm	01
29.	Suction Tips (Keys Type) No.1	02
30.	Suction Tips (Keys Type) No.2	02
31.	Suction Tips (Keys Type) No.3	02
32.	Suction Tips (Keys Type) No.4	02
33.	Suction Tips (Keys Type) No.5	02
34.	Bone Nibbler Fine	02
35.	Bone Nibbler Heavy	02
36.	Bone Nibbler Curved	02
37.	Cloward Cervical retractor with Blade	01 set
38.	Bone Cutter long	01
39.	Bone Cutter Curved	01

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40.	Hammer Medium (Mallet)	01
41.	Big Finocheto retractor (Rib retractor)	01
42.	Lungs Retractor	02
43.	Rib Approimotor	02
44.	Osteotome- 2mm small Straigest	02
45.	Osteotome-4mm Medium Straigest	02
46.	Osteotome Large Straigest	02
47.	Osteotome large Curved	02
48.	Dever's Retractor	02
49.	Right Angle Small	02
50.	Right Angle Small Deep	02
51.	Right Angle Medium	02
52.	Right Angle Medium Deep	02
53.	Right Angle large	02
54.	Right Angle large Deep	02
55.	Bipolar Forceps Medium	02
56.	Bipolar Forceps Long	02
57.	Bowl Small	02
58.	Bowl Medium	02
59.	Bowl large	02
60.	Sponge Holder	02
61.	Towel Clip	10
62.	Artery Forceps small, Medium, large	10
63.	Needle Holder Medium, large	02
64.	Forceps Toothed Medium, large	02
65.	Forceps Plain No.11	02
66.	BP Handle No.23	04
67.	Kocker's Forceps	04
68.	Tissue Cutting Scissors Small, Medium, large	02
69.	Suture Cutting Scissors small, Medium, large	02
70.	Allis Forceps Medium Large	05
71.	Curatte Small, Medium, large	02
72.	Bone Nibbler Small, Medium, large	02
73.	Osteotome large, small, medium	02
74.	Curved Osteotome large, Medium, Small	02
75.	Bone gauze Small, large	02
76.	Periosteum Elevator Small, Medium	02
77.	Mallet large, Heavy, medium	02
78.	Retractor Small, Medium, large	04
79.	Bone Holding Forceps Small, Medium, Large	04
80.	K-Wire Cutter+ Blender	02
81.	Hohman Retractor small, Medium, large	04
82.	Nose plier large	04
83.	Bone Impacter Small, Medium, large	04

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84.	Hand Drill large	01
85.	Bipolar lead	02
86.	Self Reeing Retractor Small, Medium	02
87.	Bone Hook	02
88.	Pointed Reductin Clamp small, Medium, large	02
89.	Encirclage Wire passer large Small Medium	02
90.	Patella Holding Forceps large	02
91.	Battery operated Drip	02
92.	T-handle Chuck key	02
93.	Jumbo Cutter	02
94.	Bone Cutter Medium, large	02
95.	Wire Cutter Medium Large	02

The Instruments quoted should be USFDA/FDA (European) and /or CE (European) Only.

TERMS AND CONDITIONS

FOR SUPPLY OF SPINE INSTRUMENTS REQUIRED AT THIS INSTITUTION

ELIGIBILITY

- The sole manufacturers of equipments or their authorized agents/distributors may quote their rates.
 - In case of Authorized Supplier/Agency/Distributor, the Authorization Certificate as per the Format given at **Annexure-‘III’** should be attached.
 - In case the Tenderer is authorized dealer/supplier an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guarantee/Warranty. (**Annexure – ‘IV’**).
1. This institution reserves the right to reject tenders without assigning any reason and increase or decrease the quantity of the articles tendered.
 2. If the supply is not made within the stipulated period then late delivery charges @**2%** will be imposed on the total amount of Supply Order up to delay of **30 days** and thereafter @ **4%** for another **30 days** after which Supply Order will be deemed cancelled & security/earnest money forfeited and company will be black-listed for future.
 3. In-complete or conditional offers incorporating price variation will not be entertained.
 4. The EMD deposit will be adjusted in shape of Security of the Successful Bidder.
 5. Payment Terms: payment will made through Cheque/RTGS/NEFT/ or irrevocable LC of 100% will be opened in favour of Successful Bidder.
 6. The firm should have been in existence for at- least **three years** and it should have annual turnover of **Rs. 2.00 Crores**.

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Annexure-I

TECHNICAL BID COMPLIANCE STATEMENT

Name and Address of the applicant / firm _____

Specify whether Manufacturer/Dealer/Distributor: _____

Sr. No.	Particulars	Remarks
1.	Tender Fee of Rs.2000/- through Net Banking/Debit Card/Credit Card.	Yes/No
2.	Tender Processing Fee of Rs.2300/- through Net Banking/Debit Card/Credit Card.	Yes/No
3.	Earnest Money of Rs.1,00,000/- through Net banking/Debit Card/Credit Card	Yes/No
4.	Technical Bid Compliance Proforma uploaded (Annexure-I).	Yes/No
5.	Whether an affidavit regarding Non-Black listing as per proforma given at Annexure-II duly attested by an Executive Magistrate or a Notary Public uploaded.	Yes/No
6.	In case the bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at Annexure-‘III’ uploaded.	Yes/No
7.	In case the Tenderer is Authorized Supplier/Agency, an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guranttee/Warranty/ (Annexure – ‘IV’) uploaded.	Yes/No
8.	Details of Bank Account for refund of EMD (Annexure – V) uploaded.	Yes/No
9.	Price Bid in the prescribed format (Annex – VI uploaded.	Yes/No
10.	Copy of Certificate of Registration for service Tax/TIN/TAN/PAN uploaded.	Yes/No
11.	A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2013-14, 2014-15 and 2015-16 uploaded.	Yes/No
12.	Copy of the IT Returns for three financial i.e. 2013-14, 2014-15 and 2015-16 uploaded.	Yes/No
13.	Certificate regarding USFDA and/or CE European approved/certified standard in quality uploaded.	Yes/No
14.	Fax Number	
15.	E-mail ID	

Signature & seal of bidder

Place:

Date :

Note: Please enclose Catalogue/Brochure/Pamphlets with specifications.

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Annexure-II

(To be furnished on non-judicial stamp paper worth Rs.100/- duly attested by Executive Magistrate or Notary Public).

AFFIDAVIT

I/We _____
partner/sole proprietor (Strike out which is not applicable) of (Name & Address of Firm)
_____ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant who has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) And that the terms and conditions for supply of spine and Ortho Instruments at this Institution, are acceptable to me/us. I/We shall abide by them in letter and spirit.

Date:

Place:

DEPONENT

VERIFICATION

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Date:

Place:

DEPONENT

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Annexure- III

MANUFACTURER’S/PRINCIPLE’S AUTHORIZATION FORM

TO

The Registrar
Baba Farid University of Health Sciences,
Faridkot -151203

Ref. No.....

Dated:

Sub: Authorization Certificate in favour of M/s..... for supply of Spine and Ortho Instruments at this Institution.

We, M/s....., who are established and reputable manufacturers of Spinal and Ortho Instruments having factory(ies) at and, hereby authorize M/s.....(name and address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for supply of Spine Instruments manufactured by us.

No company or firm or individual other than M/s..... are authorized to bid, negotiate and conclude the tender formalities in regard to this business against this specific tender.

We, hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s _____
(name of manufacturer/Principle)

Note: This letter should be signed by a person competent and having authority to sign on behalf of manufacturer, and should be on manufacturer Letter Head.

UNDERTAKING BY MANUFACTURER'S/PRINCIPLE'S

TO

The Registrar
Baba Farid University of Health Sciences,
Faridkot -151203

Ref. No......

Dated:

Sub: Undertaking for supply of Spine and Ortho Instruments.

We, M/s....., who are established and reputable manufacturers of Spine Instruments have authorized M/s..... (name and address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for supply of Spine Instruments.

Further, we undertake that in case dealership/distributorship is withdrawn after signing Rate Contract then we will be responsible for supply and Gurantee/Warranty of Spine Instruments.

Yours faithfully,

(Name)

For and on behalf of M/s _____
(name of manufacturer/Principle)

Note: This letter should be signed by a person competent and having authority to sign on behalf of manufacturer, and should be on manufacturer Letter Head.

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E-TENDER NOTICE FOR SUPPLY OF SPINE AND ORTHO INSTRUMENTS.

Annexure- V

Details of Bank Account of the firm who has deposited EMD

Name of the firm: _____

Sr. No.	Particulars	Detail
1.	Account No.	
2.	Name of Bank	
3.	Branch Name	
4.	IFSC Code of Bank	
5.	Name of Operator	

PRICE BID

TO BE UPLOADED in Printed/Computerized format in Excel Sheet Attached.