

## ***Baba Farid University of Health Sciences, Faridkot***

***E-TENDER NOTICE FOR procurement and installation of Slide Cabinet and Paraffin Tissue Block cabinets required in GGS Medical College & Hospital, Faridkot.***

### **E-Tender Form**

**(E-Tender enquiry for Supply and Installation of Slide Cabinet and Paraffin Tissue Block Cabinets in the department of Pathology at GGS Medical College & Hospital, Faridkot.)**

Tender Notification No :	<b>To be provided by the E-procurement portal of the Govt. of Punjab.</b>
Tender Notification Date:	<b>22/08/2018</b>
Requirement	<b>E-Tender notice for supply and Installation of Slide Cabinet and Paraffin Tissue Block Cabinets</b>
Cost of the tender document:-	Rs.2000/- (Non-refundable) to be deposited through Online Mode Only in favor of Registrar, Baba Farid University of Health Sciences, Faridkot.
Tender Processing Fee	To be charged by Govt. of Punjab as per its norms. (Non- refundable)
Earnest Money Deposit (EMD)	Rs.40,000/- (Rs. Forty thousand only) The Earnest Money Deposit must be submitted in the shape of Online Payment in favor of Registrar, Baba Farid University of Health Sciences, Faridkot on or before due date (Refundable to the Non-successful bidders, without any type of interest or other charges). However, it will be converted into Performance security in case of successful tenderer and will be returned after successful completion of the contract period.
Date of start of downloading of tender documents	<b>23.08.2018</b> from the website of the Punjab Government i.e. <a href="https://eproc.punjab.gov.in">https://eproc.punjab.gov.in</a>
Website for downloading of the tender document:-	<a href="https://eproc.punjab.gov.in">https://eproc.punjab.gov.in</a> However, the details may also be obtained from the University website i.e. <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a> and college website <a href="http://www.ggsmch.org">www.ggsmch.org</a>
Last date for downloading of the tender document:-	<b>14.09.2018 up to 12.30 pm</b>
Last date & time for uploading of the tender documents:-	<b>14.09.2018 up to 1.30 pm (through online mode only)</b>
Date, time and venue for opening of the Technical Bids	By the next day from the last date of submission of tenders (by 5:00 p.m.) on the e- procurement portal of the Govt. of Punjab in , Baba Farid University of Health Sciences, Faridkot
Date, time and venue for opening of the Price Bids	21.09.2018 on the e- procurement portal of the Govt. of Punjab in UPFD, Baba Farid University of Health Sciences, Faridkot
Who can be contacted for obtaining more information about the tender.	Principal, Guru Gobind Singh Medical College & Hospital, Sadiq Road, Faridkot. 01639-251111, 88472-19897, 98773-65600, 98724-11226 E-mail: <a href="mailto:ggsmc@punjab.gov.in">ggsmc@punjab.gov.in</a> , <a href="mailto:pr_ggsmc@yahoo.com">pr_ggsmc@yahoo.com</a> (on all working days from 9.00 a.m. to 5.00 p.m.)

## ***Baba Farid University of Health Sciences, Faridkot***

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### **NOTICE INVITING E-TENDER**

**E-Tenders** are invited on or before **14.09.2018** from manufacturers or their authorized agents/distributors **for supply and Installation of Slide Cabinet and Paraffin Tissue Block Cabinets required at GGS Medical College & Hospital, Faridkot.** The tender document containing detailed terms & conditions may be downloaded from the E-procurement website of the Punjab Government i.e. <https://eproc.punjab.gov.in> and its detail may also be seen at the University website [www.bfuhs.ac.in](http://www.bfuhs.ac.in) and college website [www.ggsmch.org](http://www.ggsmch.org)

#### **TERMS AND CONDITIONS:-**

1. The tender must be uploaded on or before the last date/ time of the submission of tender.
2. The Tender processing fee should be submitted through Net Banking/Credit card/Online mode only and as per Punjab Govt.
3. The **tenders will be opened online** by the next day from the last date of submission of tenders (by 5:00 p.m.) on the website i.e. <https://eproc.punjab.gov.in> at the, Baba Farid University of Health Sciences, Faridkot. The bidder(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the bidder (s), on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender.
4. **The Price bids of technically qualified bidders will be opened** on 21.09.2018 at 2.30 p.m. on the website i.e. <https://eproc.punjab.gov.in> at, Baba Farid University of Health Sciences, Faridkot. In case of any change of date and time it will be notified to the technically qualified bidders through E-mail/telephone.
5. The Registrar/Principal reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar

## ***Baba Farid University of Health Sciences, Faridkot***

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### **INSTRUCTIONS/ GUIDELINES TO THE TENDERERS**

1. The bidder needs to register himself/ herself on <https://eproc.punjab.gov.in> the bidder is also required to obtain Class III digital signature certificates to complete this process.
2. Please download the Tender document from the website of e-procurement of the Govt. of Punjab <https://eproc.punjab.gov.in> Please fill all the relevant blanks on all the pages of the tender document sign along with a stamp/ seal all pages and then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document.
3. **It should be clearly noted that this tender will be accepted though e-tender mode only.** The tenders submitted through offline mode will not be accepted under any circumstances.
4. **Tender Fee :** as per Govt. and should be deposited through online mode only
5. **Tender Processing Fee:** as per Punjab Govt. (non-refundable) may be deposited through online mode i.e. Net Banking/ Credit Card/ Debit Card only. The tender processing fee will not be accepted through any other mode.
6. **Refundable Earnest Money Deposit (EMD): Rs.40,000/-** to be deposited online mode only in favor of Registrar Baba Farid University of Health Sciences, Faridkot.
7. **Upload** signed copy of Technical Bid Compliance Statement (**Annexure-I**).
8. **Upload** an affidavit regarding Non-Black listing as per proforma given at **Annexure-II** duly attested by an Executive Magistrate or a Notary Public.
9. In case the Bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at **Annexure-‘III’** (duly filled in), **to be uploaded.**
10. In case the Bidder is Authorized Supplier/Agency, an undertaking/certificate issued by their Principal Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply of the Instruments then the Principal Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC of the Equipments/Instruments. (**Annexure – ‘IV’**), **to be uploaded.**
11. **Upload** details of Bank Account for refund of EMD (**Annexure – V**).
12. In addition to this, following **documents are to be uploaded** with Technical Bid:-
  - i) Details of registration as Company /Firm/ Establishment.
  - ii) **Certificate regarding required specifications standard in quality.**
  - iii) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT.
  - iv) A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2014-15, 2015-16 & 2016-17.
  - v) Copy of the IT Returns for three financial years i.e. 2014-15, 2015-16 & 2016-17.
13. Price should be quoted and **uploaded** only in Excel Sheet proforma at **Annexure-‘VI’**.

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***Baba Farid University of Health Sciences, Faridkot***

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**LIST OF EQUIPMENTS**

<b>Sr.</b>	<b>Name of Equipment</b>	<b>Approx. Qty. Reqd.</b>	<b>Earnest Money to be Submitted (in Rs.)</b>
1.	Slide Cabinet - Capacity 10000	10 pc	40000.00
2.	Paraffin Block Storage Cabinet	10 pc	

**Note: - Quantity may increase or decrease**

# ***Baba Farid University of Health Sciences, Faridkot***

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## **TECHNICAL SPECIFICATIONS**

### **1. Slide Cabinet**

- Glass Slides storage Cabinet: Capacity of 10,000
- Slides Cabinet size 35 Inch Breadth x44Inch height x12 Inch depth.
- Made of mild steel sheet, powder coated paint outer finish with smoothly working doors fitted with handle, lock and key.
- Aluminium slide trays for holding 75mm x25mmx1.35mm glass slides size, have been arranged separately so as not to disturb other compartments.
- Tray size 14 Inch Breadth x9.5Inch height x1.5 Inch
- Depth aluminum carrier in four rows, each holding 50 slides each tray hold 200 slides in horizontal position and is fitted with index and holder.
- Total Trays 50 pc. 25 Trays one side each

### **2. Paraffin Tissue Block Cabinet**

- Paraffin block storage cabinet- capacity of 5,000 blocks
- Cabinet size. 28 Inch Breadth x 46Inch height x15 Inch depth.
- Made of mild steel sheet, powder coated paint outer finish with smoothly working doors fitted with handle, lock and key.
- Block trays for holding.
- Embedding ring block size30mmx40mmx15mm.
- Tray size11 Inch Breadth x12.5 Inch height x1.5 Inch depth in eight rows, each holding 15 blocks, each tray hold 125 blocks approximately and is fitted with index and holder. Total Trays 40 pc. 20 Trays one side each

***Material should be good standard in quality***

***GUARANTEE / WARRANTY SHOULD CLEARLY BE MENTIONED.***

# *Baba Farid University of Health Sciences, Faridkot*

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## TERMS AND CONDITIONS

### FOR SUPPLY AND INSTALLATION of SLIDE CABINET AND PARAFFIN TISSUE BLOCK CABINETS REQUIRED AT GGS MEDICAL COLLEGE & HOSPITAL, FARIDKOT.

#### ELIGIBILITY

- The sole manufacturers of equipments or their authorized agents/distributors may quote their rates.
  - In case of Authorized Supplier/Agency/Distributor, the Authorization Certificate as per the Format given at **Annexure-‘III’** should be uploaded.
  - In case the Tenderer is authorized dealer/supplier an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC. (**Annexure – ‘IV’**).
1. This institution reserves the right to reject tenders without assigning any reason and increase or decrease the quantity of the articles tendered.
  2. If the supply is not made within the stipulated period then late delivery charges @**2%** will be imposed on the total amount of Supply Order up to delay of **30 days** and thereafter @ **4%** for another **30 days** after which Supply Order will be deemed cancelled & security/earnest money will be forfeited and company will be black-listed for future.
  3. Payment Terms: 80% Payment will be released after satisfactory Installation and working of the Equipment and balance 20% will be made after 60 days of the Installation and satisfactory working of the equipment.
  4. In-complete or conditional offers incorporating price variation will not be entertained.
  5. The firm should have been in existence for at- least **three years** and it should have turn of **Rs.50,00,000/- per year**.
  6. The successful bidder shall deposit bank guarantee of 10% of the total value of the equipment/s in the shape of Demand Draft only which will be returned after the expiry of the guarantee.

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## ***Baba Farid University of Health Sciences, Faridkot***

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### **Annexure-I**

#### **TECHNICAL BID COMPLIANCE STATEMENT**

Name and Address of the applicant / firm \_\_\_\_\_

Specify whether Manufacturer/Dealer/Distributor: \_\_\_\_\_

<b>Sr. No.</b>	<b>Particulars</b>	<b>Remarks</b>
1.	Tender Fee of <b>Rs.2000/-</b> through Online Mode only on or before due date.	Yes/No
2.	Tender Processing fee charged by Punjab Govt. as per their norms. (Non-refundable).	Yes/No
3.	Earnest Money Rs. 20000/- in favor of Registrar Baba Farid University of Health Sciences, Faridkot through online mode only.	Yes/No
4.	Technical Bid Compliance Proforma uploaded ( <b>Annexure-I</b> ).	Yes/No
5.	Whether an affidavit regarding Non-Black listing as per proforma given at <b>Annexure-II</b> duly attested by an Executive Magistrate or a Notary Public uploaded.	Yes/No
6.	In case the bidder is Authorized Supplier/Agency, the Authorization Certificate as per the Format given at <b>Annexure-‘III’</b> uploaded.	Yes/No
7.	In case the Tenderer is Authorized Supplier/Agency, an undertaking/certificate issued by their Principle Manufacturer/Supplier that in case dealership/distributorship is withdrawn after supply then the Principle Manufacturer/Supplier will be responsible for Guarantee/Warranty/AMC/CMC ( <b>Annexure – ‘IV’</b> ) uploaded.	Yes/No
8.	Details of Bank Account for refund of EMD ( <b>Annexure – V</b> ) uploaded.	Yes/No
9.	Price Bid in the prescribed format in Excel Sheet ( <b>Annex – VI</b> ) uploaded.	Yes/No
10.	Copy of Certificate of Registration for service Tax/TIN/TAN/PAN uploaded.	Yes/No
11.	A certificate from C.A. regarding Annual Turnover with Balance Sheet for the last 3 (three) financial years i.e. 2014-15, 2015-16 and 2016-17 uploaded.	Yes/No
12.	Copy of the IT Returns for three financial i.e. 2014-15, 2015-16 and 2016-17 uploaded	Yes/No
13.	Certificate regarding standard in quality .	Yes/No
14.	Fax Number	
15.	E-mail ID	

**Signature & seal of bidder**

**Place:**

**Date :**

**Note:** Please upload Catalogue/Brochure/Pamphlets with complete specifications of each Equipment quoted..

***Baba Farid University of Health Sciences, Faridkot***

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**Annexure-II**

**(To be furnished on non-judicial stamp paper worth Rs.100/- duly attested by Executive Magistrate or Notary Public).**

**AFFIDAVIT**

I/We \_\_\_\_\_  
partner/sole proprietor (Strike out which is not applicable) of (Name & Address of Firm)  
\_\_\_\_\_ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant who has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) And that the terms and conditions for supply and Installation of Equipments at GGSMCH, Faridkot, are acceptable to me/us. I/We shall abide by them in letter and spirit.

Date:

Place:

DEPONENT

**VERIFICATION**

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and beliefs. No part of it is false and nothing has been concealed therein.

Date:

Place:

DEPONENT



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**Annexure- III**

**MANUFACTURER’S/PRINCIPAL AUTHORIZATION FORM**

TO

The Registrar  
Baba Farid University of Health Sciences,  
Faridkot -151203

**Ref. No.....**

**Dated:**

**Sub: Authorization Certificate in favour of M/s..... for supply of ..... (Name of equipment)**

We, M/s....., who are established and reputable manufacturers of .....(name of equipment) having factory(ies) at ..... and ....., hereby authorize M/s.....(name and address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for the above equipment(s) manufactured by us.

No company or firm or individual other than M/s..... are authorized to bid, negotiate and conclude the tender formalities in regard to this business against this specific tender.

We, hereby extend our full guarantee and warranty as per the conditions of tender for the goods offered for supply against this tender by the above firm.

Yours faithfully,

(Name)

For and on behalf of M/s.....  
(name of manufacturer/Principal)

**Note: This letter should be signed by a person competent and having authority to sign on behalf of manufacturer, and should be on manufacturer Letter Head and same will be uploaded with Technical Bid.**

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**Annexure - IV**

**UNDERTAKING BY MANUFACTURER/PRINCIPAL SUPPLIER**

TO

The Registrar  
Baba Farid University of Health Sciences,  
Faridkot -151203

**Ref. No.....**

**Dated:**

**Sub: Undertaking for after sales service**

We, M/s....., who are established and reputable manufacturers of .....(name of equipment) have authorized M/s.....(name and address) to bid, negotiate and conclude the Tender formalities with you against Tender No..... for the above equipment(s).

Further, we undertake that in case dealership/distributorship is withdrawn after supply of equipment then we shall be responsible for after sales service till the date of guarantee/warranty of the equipment and afterwards for a period of 10 years.

Yours faithfully,

(Name)

For and on behalf of M/s.....  
(name of manufacturer/Principal)

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**Annexure- V**

**Details of Bank Account of the firm who has deposited EMD**

Name of the firm: \_\_\_\_\_

<b>Sr. No.</b>	<b>Particulars</b>	<b>Detail</b>
1.	Account No.	
2.	Name of Bank	
3.	Branch Name	
4.	IFSC Code of Bank	
5.	Name of Operator	

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**ANNEXURE - VI**

**PRICE BID**

**TO BE UPLOADED in Printed/Computerized format in Excel Sheet Attached for all Equipments.**