



Baba Farid University of Health Sciences, Faridkot

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No.16-BFUHS/(PUR-09)2016/ 28513-28

Date: 22/12/16

Through register/speed post

University website

Subject: Quotation for signing CMC of canon printers installed at CR office of GGSMC&H, Faridkot.

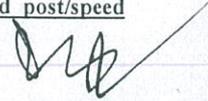
Sealed quotations are invited for CMC of Canon LBP2900B printers for a period of one year. You are therefore requested to quote your rates on the terms & conditions mentioned below:

Sr. No.	Model of photocopier	Units
1.	Canon LBP 2900B printer	14 nos.

1. Payment will be made after on execution of rate contract and getting satisfactory report from the concerned department.
2. Rates should be inclusive of all taxes and spare parts.
3. The period of one year shall be effective from the date of issuance of supply order.
4. you will have to provide regular monthly services at the place(s) CR office, GGSM Hospital, Faridkot where the printers have already installed.
5. In case of any complaint regarding breakdown of any machine, you will have to depute your mechanic/service engineer within 24 hours of receipt of complaint either in written/telephonic message form.
6. Quote No. of services to be made by you in a year.
7. Before quoting the rate, the physical inspection of printers can be made in the CR office, GGSM Hospital, Faridkot, if desired by the firm. The I/C (CR office) may be contacted, if required.
8. CMC should be valid even if refilled/compatible toners will be used in the printers.

The Rate of above item may be quoted strictly as per the Specification & Model mentioned there above. It is further mentioned that only the terms & conditions mentioned by the University on quotation performa will be considered for supply order

You are requested to quote your lowest rate for above item and quotation, addressed to "**The Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab)**" and the words "**Quotation for CMC of Canon printers**" on top of the envelope, should reach this office on or before **30.12.2016 by 3.00 PM through registered post/speed post/courier only. By hand quotations will not be accepted.**


Incharge (UPFD)
For Registrar