

Office of the Medical Superintendent, Guru Gobind Singh Medical Hospital, Faridkot



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NO. MSO/Pur/2024/

5034

Date:- 14/3/24

IT Cell

BFUHS, Faridkot (For uploading on university website)

**Sub:- Quotations for Printing of Intake-Output Chart and Treatment Chart.**

Sealed quotations are invited for purchase of following items on the terms & conditions mentioned below:-

Sr. No.	Name of item	Quantity
1.	1. Paper Size - A4 2. Paper GSM - 75 3. Paper Color White	3000 Chart

**Terms & Conditions:**

- Payment : The payment of the material shall be released through RTGS/Cheque after satisfactory inspection report of the material by the Institution Inspection Committee.
- F.O.R : General Store, GGSMH, Faridkot.
- Rate : 1. Taxes (as applicable), if any, be mentioned separately in the quotation.
- Quantity/Item : Quantity may increase or decrease.  
The Material should be as per mentioned specifications only.
- Penalty Clause : The supply should be made within stipulated time period failing in which 2% of late delivery charges will be incorporated on total amount for delay of 30 days and there after @4% for further delay.
- Validity of Rates : 6 Months
- Delivery Period : Within 30 Days

**Note: Quotations received after due date will not be entertained and no communication in this regard will be done.**

Quotation should be submitted on the Letter Head of the company duly dated/signed and stamped.

You are therefore requested to quote your lowest rates of above items and submit Quotations addressed to "**The Medical Superintendent, Guru Gobind Singh Medical Hospital, Faridkot (Punjab)**". Inscribing "**Quotations for Printing of Intake-Output Chart and Treatment Chart**" may please be inscribed on top of the envelope.

The Medical Superintendent reserves the right to reject the quotations without assigning any reason.

The sealed quotations should reach this office on or before 28/3/2024 by 5.00 PM through **Registered/Speed Post/Traceable Courier** only.

Medical Superintendent

Notice Board