



# BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT

(Established by Govt. of Punjab vide Punjab Act No 18 of 1998)

University Procurement & Facility Department

E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS

Tender Notification No :	To be generated automatically by the E-procurement portal of the Govt. of Punjab.
Nature of work :	e- tender notice for supply of Computer and UPS at the Baba Farid University of Health Sciences, Faridkot and its constituent colleges located at different locations.  1. Desktop Computer (Core i3, core i5 and core i7) 2. UPS
Cost of the tender document:-	Rs.590/- (500/- + 18% GST) in the shape of online payment. {Non refundable, under any circumstances}.
Tender Processing fee:-	To be charged by Govt. of Punjab as per its norms. (Non- refundable).
EMD Amount :	Rs.20,000/- only (Rupees Twenty Thousand Only) In the shape of online payment.  {Refundable to the Non-successful bidders, without any type of interest or other charges}.  However, It will be converted in Performance security in case of successful tenderer and will be returned after successful completion of the contract period.  <u>It should be clearly noted that no bidder will be allowed any type of exemption from the deposit of the EMD under any circumstances.</u>
Performance Security	<u>The Earnest Money Deposit deposited by the successful bidder will be converted against the performance security and will be returned after the completion of rate contract period.</u>
Date of start of downloading of tender documents:-	immediate from the website of the Punjab Government i.e. <a href="https://eproc.punjab.gov.in">https://eproc.punjab.gov.in</a>
Website for downloading of the tender document:-	From the above website However, the details may also be obtained from the University website i.e. <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a>
Last date for downloading of the tender document:-	<b><u>18.11.2021 up to 12.30 pm</u></b>
Last date & Time for submission of the tender documents:-	<b><u>18.11.2021 up to 1.30 pm</u></b> <b><u>(through online mode only)</u></b>



# BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT

(Established by Govt. of Punjab vide Punjab Act No 18 of 1998)

University Procurement & Facility Department

**E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS**

Date of opening of the Tender documents (Technical Bids)	<p><b>By the next day from the last date of submission of tenders (by 5:00 p.m.) on the e- procurement portal of the Govt. of Punjab.</b></p> <p>However the bidder or their authorized agents representative may attend the tender opening process at the University Procurement &amp; Facility Department, Baba Farid University of Health Sciences, Faridkot on the prescribed time and date.</p>											
Date of Opening of the tender documents (Financial Bids)	<p><b>The opening date of financial bids of the technically qualified bidders will be informed on the university web site .</b></p> <p>on the e- procurement portal of the Govt. of Punjab.</p> <p>However the bidder or their authorized agents representative may attend the tender opening process at the University Procurement &amp; Facility Department, Baba Farid University of Health Sciences, Faridkot on the prescribed time and date.</p> <p>The University authorities will have right to decide any other date and time for the opening of the Financial bids</p>											
Address for the submission :	<p><b>The Registrar,</b>  <b>Baba Farid University of Health Sciences,</b>  <b>Sadiq Road, Faridkot (Punjab) PIN-151203.</b></p>											
Who can be contacted for obtaining more information about the tender.	<table border="1"> <thead> <tr> <th data-bbox="639 1214 746 1308"><u>Sr. No.</u></th> <th data-bbox="753 1214 986 1308"><u>Nature of Information</u></th> <th data-bbox="992 1214 1485 1308"><u>Name of the concerned Official with contact No:-</u></th> </tr> </thead> <tbody> <tr> <td data-bbox="639 1317 746 1697">1</td> <td data-bbox="753 1317 986 1697">About the tenders and allied information:-</td> <td data-bbox="992 1317 1485 1697"> Incharge,  University Procurement &amp; Facility Department, Baba Farid University of Health Sciences, Faridkot.  Phone:- 01639-250267, 256232, 256236,  Email id:- <a href="mailto:upfdbfuhs@gmail.com">upfdbfuhs@gmail.com</a>  (on all working days from 9.00 a.m. to 5.00 p.m.) </td> </tr> <tr> <td data-bbox="639 1706 746 1736"></td> <td data-bbox="753 1706 986 1736"></td> <td data-bbox="992 1706 1485 1736"></td> </tr> </tbody> </table>	<u>Sr. No.</u>	<u>Nature of Information</u>	<u>Name of the concerned Official with contact No:-</u>	1	About the tenders and allied information:-	Incharge, University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot. Phone:- 01639-250267, 256232, 256236, Email id:- <a href="mailto:upfdbfuhs@gmail.com">upfdbfuhs@gmail.com</a> (on all working days from 9.00 a.m. to 5.00 p.m.)					
<u>Sr. No.</u>	<u>Nature of Information</u>	<u>Name of the concerned Official with contact No:-</u>										
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(Established by Govt. of Punjab vide Punjab Act No 18 of 1998)

University Procurement & Facility Department

E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS

## SCOPE OF SUPPLY

E-tenders are invited from **Manufacturers / Authorized Dealers/Authorized Distributors only** for supply of Desktop computers (Specification attached), UPS (Specifications attached) at the different offices of the Baba Farid University of Health Sciences, Faridkot or its constituent colleges/ institutions located at different locations.

Sr. No.	item	Quantity
1.	Core i3 Desktop computer (specifications Annexure "A")	145 nos.
2.	Core i5 Desktop computer (specifications Annexure "B")	20 nos.
3.	Core i7 Desktop computer (specifications Annexure "C")	10 nos.
4.	UPS (specifications Annexure "D")	175 nos.

### **Note:-**

- A) Each item must carry atleast 03 years ONSITE warranty. The bidder will attend the call within 24 hours of intimation.
- B) The L1 Bidder may be called for negotiation by the University (if required).
- C) The GST will be paid extra as per the norms of the Govt. so bidders are advised to quote their basic rates inclusive of all charges such as installation, FOR, carriage octroi or other type of charges but the GST will be paid extra.
- D) Quantity may be increase and decrease.



# BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT

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University Procurement & Facility Department

E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS

Annexure "A"

		Core i3 Desktop computer	
SNo	Item	Specifications	
1	Form Factor	" Small Form Factor "	
2	Chassis	Tool-less Chassis (Tool-less Hard Drive, Memory & Optical drive Removal)	
3	Chipset	Commercial Class Intel® Q470 Chipset	
4	Processor	"Intel 10th Generation Core i3 10100 Processor with 3.6 GHz base frequency, up to 4.3 GHz with Intel® Turbo Boost Technology, 6 MB L3 cache, 4 cores)	
5	Memory	4 GB DDR4-2666 Memory expandability up to 64 GB with 2 DIMM Slots	
6	Storage	<b>120 GB M.2 SSD + 1 TB SATA HDD</b>	
7	Optical Drive	DVD-RW	
8	Graphics	Intel® UHD Graphics 630	
9	Audio	Integrated audio controller with internal speaker of atleast 2W	
10	Operating System	Microsoft Windows 10 Professional Preloaded with Media	
11	Networking	Integrated Intel Gigabit 10/100/1000 Ethernet Controller	
12		Intel® Wi-Fi 6 AX201 802.11ax 2x2 with Bluetooth® M.2 Combo	
13	Ports	Video: 1 Display Port 1.4, 1 HDMI 1.4, 1 VGA USB: 4 USB 2.0, 3 USB 3.2 Gen 1, 2 USB 3.2 Gen 2	
14		"1 PCI Express v3.0 x1, 1 PCI Express v3.0 x16 2 M.2"	
15	Slots	Integrated 5-in-1 SD card reader, 3 SATA Ports	
16		2 Internal, 1 External bay	
17	Bays	USB Wired Keyboard,	
18	Keyboard	USB Optical Wired Mouse	
19	Mouse	180 W with 92% efficiency or better	
20	Power Supply	"No More than 8 L "	
21	Volume	"19.5" IPS/TN/VA with Minimum resolution of 1920X1080, TCO Certified (Same OEM as desktop)"	
22	Display	Microsoft Windows 10 FCC, CE, RoHS, UL, EPEAT, Energy Star ISO 9001, 14001, 20001, 27001 for OEM	
23	Certifications	5 Years onsite from OEM	
24	Warranty		

- 1 All the parts should be from single OEM
  - 2 5 years onsite warranty should be from original OEM
  - 4 Bidded must be an authorized dealer/distributor
  - 5 Bidder must attach tender specific MAF in technical bid
- Make:-HP, Dell, lenovo, Acer



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University Procurement & Facility Department

E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS

Annexure "B"

Core i5 Desktop computer		
SNo	Item	Specifications
1	Form Factor	" Small Form Factor "
2	Chassis	Tool-less Chassis (Tool-less Hard Drive, Memory & Optical drive Removal)
3	Chipset	Commercial Class Intel® Q470 Chipset
4	Processor	"Intel 10th Generation Core i5 10500 Processor with 3.1 GHz base frequency 12 MB cache, 6 cores, 12 threads Should Supports Intel® vPro Technology"
5	Memory	8 GB DDR4-2666 Memory expandability up to 64 GB with 2 DIMM Slots
6	Optical Drive	DVD-RW
7	Storage	<b>128 GB M.2 SSD + 1 TB SATA HDD</b>
8	Graphics	Intel® UHD Graphics 630
9	Audio	Integrated audio controller with internal speaker of atleast 2W
10	Operating System	Microsoft Windows 10 Professional Preloaded
11	Networking	Integrated Intel Gigabit 10/100/1000 Ethernet Controller, Intel® Wi-Fi 6 AX201 802.11ax 2x2 with Bluetooth® M.2 Combo
12	Ports	Video: 1 Display Port 1.4 ,1 HDMI 1.4 , 1 VGA, USB:4 USB 2.0, 3 USB 3.2 Gen 1, 2 USB 3.2 Gen 2
13	Slots	"1 PCI Express v3.0 x1 1 PCI Express v3.0 x16 2 M.2"
14		Integrated 5-in-1 SD card reader, 3 SATA Ports
15	Bays	2 Internal , 1 External bay
16	Keyboard	USB Wired Keyboard,
17	Mouse	USB Optical Wired Mouse
18	Power Supply	180 W with 92% efficiency or better
19	Volume	"No More than 8 L "
20	Security	"Hardware based endpoint security controller TPM 2.0 Integrated Intrusion Sensor Support for chassis cable lock devices & Support for chassis padlocks devices Drive lock option for HDD to secure Data Integrated protection from malware that lurks on malicious websites Integrated real-time detection and prevention of zero-day threats and advanced persistent threat (APT) attacks for Windows applications"
21	Manageability	"Out of band Management independent of the operating system state and power state of PC Integrated utility to enables hardware level testing outside the operating system & Drivers should be available on OEM Website for download "
22	Certifications	"Microsoft Windows 10 FCC,CE, RoHS, UL, EPEAT, Energy Star ISO 9001,14001,20001,27001 for OEM"
23	Display	"19.5"" IPS/TN with Minimum resolution of 1600X900, TCO Certified (Same OEM as desktop)"
24	Warranty	5 Years onsite from OEM



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University Procurement & Facility Department

E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS

Annexure "C"

Core i7 Desktop computer		
SNo	Item	Specifications
1	Form Factor	" Small Form Factor "
2	Chassis	Tool-less Chassis (Tool-less Hard Drive, Memory & Optical drive Removal)
3	Chipset	Commercial Class Intel® Q470 Chipset
4	Processor	"Intel 10th Generation Core i7 10700 Processor with 2.9 GHz base frequency, up to 4.7 GHz with Intel® Turbo Boost Technology, 16 MB L3 cache, 8 cores) or Better
5	Memory	4 GB DDR4-2666 Memory expandability up to 64 GB with 2 DIMM Slots
6	Storage	<b>128 GB M.2 SSD + 1 TB SATA HDD</b>
7	Optical Drive	DVD-RW
8	Graphics	Intel® UHD Graphics 630
9	Audio	Integrated audio controller with internal speaker of at least 2W
10	Operating System	Microsoft Windows 10 Professional Preloaded
11	Networking	Integrated Intel Gigabit 10/100/1000 Ethernet Controller
12		Intel® Wi-Fi 6 AX201 802.11ax 2x2 with Bluetooth® M.2 Combo
13	Ports	Video: 1 Display Port 1.4 ,1 HDMI 1.4 , 1 VGA
14		USB:4 USB 2.0, 3 USB 3.2 Gen 1, 2 USB 3.2 Gen 2
15	Slots	"1 PCI Express v3.0 x1 1 PCI Express v3.0 x16 2 M.2"
16		Integrated 5-in-1 SD card reader, 3 SATA Ports
17	Bays	2 Internal , 1 External bay
18	Keyboard	USB Wired Keyboard,
19	Mouse	USB Optical Wired Mouse
20	Power Supply	180 W with 92% efficiency or better
21	Volume	"No More than 8 L "
22	Security	"Hardware based endpoint security controller TPM 2.0 Integrated Intrusion Sensor Support for chassis cable lock devices & Support for chassis padlocks devices Drive lock option for HDD to secure Data Integrated protection from malware that lurks on malicious websites Integrated real-time detection and prevention of zero-day threats and advanced persistent threat (APT) attacks for Windows applications"
	Manageability	"Out of band Management independent of the operating system state and power state of PC Integrated utility to enables hardware level testing outside the operating system & Drivers should be available on OEM Website for download "
24	Certifications	"Microsoft Windows 10 FCC,CE, RoHS, UL, EPEAT, Energy Star ISO 9001,14001,20001,27001 for OEM"
25	Display	"19.5"" IPS/TN with Minimum resolution of 1600x900, TCO Certified (Same OEM as desktop)"
26	Warranty	5 Years onsite from OEM





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E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS

Annexure "D"

TECHNICAL SPECIFICATIONS - 600VA LI UPS WITH QUASI /SQUARE WAVE OUTPUT		
Sr.No.	Features	600VA LI UPS
	<b>Model &amp; Make Quoted</b>	
1	Rating(VA/Watts)	600 VA /360W
2	Mains Input	Single Phase 220V AC
3	Input Voltage Range	160-300V
4	Input Frequency	50 Hz
5	Output Volts	190--253V
6	Charging current	1A
7	Technology	Mosfet based switching device
8	Output Volts	230V
9	Transfet Time	4ms - 10ms typical
10	Output Volts Regulation	230V±10%
11	Output Frequency	50Hz±1Hz
12	Output Wave form	Stepped Sinewave
13	Battery	7Ah 12V SMF
14	Battery Voltage	12Vdc
15	Back up Time	10-15 min on one PC load
16	Recharge time	8 hrs for 90% charging
17	Front Display	LED
18	Indicator	Mains ON/On Batt./Low Battery/Fault/Overload
19	Alarm	ON Batt./Fault,Over load,Low Battery
20	Night guard protection	Available
21	Protection Features	Mains AC Input Low/ High,Battery mode Input Low/High, Short circuit trip - Mains/ Battery,Over load Trip - Mains/ Battery mode
22	Input Type	min. 1.2m Input Cable with 3Pin Indian Plug
23	Output Type	3 nos - 5 Pin Indian Socket
24	Input Fuse / Resettable Breaker	Resettable Circuit Breaker
25	Relative Humidity	0-95% without condensation
26	Temperature	0 - 40 degC
27	Warranty	two years on UPS & Batteries both
28	Service & support	OEM should have own /ASP based service center in the region /state , need to share atleast 2 engineers details



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## INSTRUCTIONS/ GUIDELINES TO THE TENDERERS

1. Please download the Tender document from the website of the e-procurement of the Govt. of Punjab. Please sign on all the pages of the tender document along with a stamp/ seal. Then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document.
2. upload an affidavit regarding Non-Black listing as per proforma given at (Annexure-II) on Non- Judicial Papers of appropriate value, duly attested by an Executive Magistrate or a Notary Public may also be uploaded on the website. **The original document must be submitted in the university before the last date**
3. upload Technical Bid Proforma (Annexure-III).
4. upload a signed copy of the terms and conditions (Annexure-IV).
5. Detail of Bank Account for refund of EMD (Annexure – V)
6. In addition to this, following documents are to be attached with Technical Bid:-
  - i) Tender Fee: The tender document fee of Rs.590/- (500/- + 18% GST) only may be submitted through online mode only. The Tender document fee will not be accepted through any other mode. It is pertinent to mention here that the Tender document fee once deposited will be Non-refundable under any circumstances.
  - ii) **Earnest Money Deposit (EMD) of Rs.20,000/- (Rupee Twenty Thousand Only).** **The Earnest Money Deposit must be submitted *in the shape of Online Payment . No firm will be provided any type of exemption from the deposit of tender document fee or earnest money deposit under any circumstances.***
  - iii) Details of registration as Company / Shop / Establishment. The supporting document should be uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.
  - iv) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT (as applicable). The supporting document should be uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.





# **BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT**

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**University Procurement & Facility Department**

***E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS***

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7. Attach a signed copy of the Acceptance of Tender/ Conditions Forms (Annexure-VI). The said copy must be signed and duly stamped. A scanned copy of the same may be uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.
8. Amount of the price of the item should be quoted only in proforma at Annexure-VII. It is worth to mention here that the prices of the items demanded once quoted/finalized will remain same/unchanged for a period of contract.
9. It should be clearly noted that this tender will be accepted though e-tender mode only. The tenders submitted through offline mode will not be accepted under any circumstances.
10. The firm that will be declared L1 may be called for negotiation on their quoted rates.



# BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT

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University Procurement & Facility Department

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## CHECK LIST DULY FILLED IN TO BE ATTACHED WITH THE TENDER

Sr. No.	Particulars	Remarks
1.	Copy of Tender Notice attached – Annexure – I  (Duly signed and stamped Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
2.	Whether an affidavit on the non-judicial stamp paper, duly attested by the Executive Magistrate/Notary, regarding non-black listing/ non-prosecution of firm has been submitted? – Annexure – II  (Scanned copy uploaded on the e-procurement portal or not?)  (The original document must be submitted in the university before the last date)	Yes/No
3.	Technical Bid Proforma attached – Annexure – III  (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
4.	Signed copy of terms & conditions attached – Annexure – IV  (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
5.	Bank Details (Anexure – V) for refund of EMD attached  (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
6.	Signed copy of an acceptance of tender/ conditions (Anexure – VI)  (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
7.	Whether the fee of Rs.590/- (500/- + 18% GST) on account of Tender Fee has been submitted through online mode or not?	Yes/No
8.	Whether an EMD of the appropriate value i.e. <b>Rs.20,000/- only</b> has been submitted online in the favour of <b>“The Registrar, Baba Farid University of Health Sciences, Faridkot”</b> and payable at “Faridkot”  Detail of Payment:- _____  Dated:- _____  Name of the Bank :- _____  Branch Name:- _____  Amount:- <b><u>Rs.20,000/- only (Rs. Twenty Thousand Only).</u></b>	Yes/No



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	Whether a soft copy of the same has been uploaded on the designated website at the time of submission of the tender or not?	
9.	Whether each page of the tender document and other enclosures as well as cutting(s)/ overwriting(s) have been signed/ initialed by the tenderer and also the forwarding letter duly signed by the authorized signatory, has been submitted?  (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
10.	Copy of Certificate of Registration for service Tax/VAT/ TIN/TAN/PAN attached.  (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
11.	Whether the bidder is a Manufacturer of the product?  If yes whether the documentary evidence is attached	Yes/ No
12.	Whether the bidder is a Authorized dealer of the product quoted?  If yes whether the documentary evidence is attached	Yes/No
13.	Whether the bidder is a supplier of the product?  If yes whether the documentary evidence is attached	Yes/No
14.	Copies of the ITR's for the last three financial years should be attached with the tender document	Yes/No
15.	Any other relevant information about the product quoted by the bidder	Yes/No

Note: Non compliance to any of the above conditions will render the offer/ tender to be rejected out-rightly and Price bid of the firm will not be opened.

Dated:- \_\_\_\_\_.

Signature \_\_\_\_\_

Place:- \_\_\_\_\_.

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contract No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal



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## Annexure-I

### NOTICE INVITING TENDER

**E-tenders** are invited from **Manufacturers or Authorized Dealers/Authorized dealers only** for supply of Desktop computers (Specification attached) and UPS (Specifications attached) at different offices of the Baba Farid University of Health Sciences, Faridkot or its constituent colleges/ institutions located at different locations

Note:-

1. Each item must carry atleast 03 years onsite warranty.
2. The L1 bidder may be called for Negotiation by the university (if required).

The tender document containing detailed terms & conditions may be downloaded from the e-procurement website of the Punjab Government i.e. <https://eproc.punjab.gov.in> and its details may also be seen at the University website i.e. [www.bfuhs.ac.in](http://www.bfuhs.ac.in)

#### TERMS AND CONDITIONS:-

1. **Earnest Money Deposit (EMD) of Rs.20,000/-** (Rupees Twenty Thousand Only). The Earnest Money Deposit must be submitted *in the shape of Online Payment*.
2. The tenders will be opened by the next day from the last date of submission of tender by 5.00PM, on the e-procurement portal of the Punjab Government in the presence of tenderer(s), who wish to be present in the said tender opening process. However, the individuals keen to attend the tender opening process should have an authorization certificate from the company.
3. The Price bid (Financial Bids) will be opened after the opening of Technical Bid. The Price Bid (Financial Bids) of the technical qualified bidders will be opened by the University.
4. The Registrar, Baba Farid University of Health Sciences, Faridkot reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar



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## Annexure-II

(To be furnished on non-judicial stamp papers  
worth Rs.30/- duly attested by Executive Magistrate or Notary Public).

### AFFIDAVIT

I/We \_\_\_\_\_ partner/sole  
proprietor (Strike out which is not applicable) of (Name & Address of Firm)  
\_\_\_\_\_ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) That the terms and conditions for “supply of computers and UPS” are acceptable to me/us. I/We will abide by them in letter and spirit.
- d) That I will supply and install the required material within the stipulated delivery period of the tender document/ supply.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

DEPONENT

### **VERIFICATION**

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and belief. No part of it is false and nothing has been concealed therein.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

DEPONENT



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Annexure-III

## TECHNICAL BID

- 1 Name of the applicant \_\_\_\_\_  
(tenderer/ bidder).
- 2 Constitutional status of the \_\_\_\_\_  
tenderer/ bidder.  
i.e. Proprietor/ Partnership firm/ Pvt. Limited  
Company/ Public Limited Company/ Co-op  
Society etc.
- 3 Address of the tenderer/ \_\_\_\_\_  
bidder \_\_\_\_\_
- 4 Name of the Dealing Person :- \_\_\_\_\_
- 6 Position of the dealing person \_\_\_\_\_  
in the tenderer firm/  
company/ society :-
- 7 E mail id:- \_\_\_\_\_
- 8 Fax No:- \_\_\_\_\_
- 9 Mobile No:- \_\_\_\_\_
- 10 PAN Number \_\_\_\_\_
- 11 GST No. \_\_\_\_\_



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## Annexure-IV

### TERMS AND CONDITONS

**E-TENDER DOCUMENT supply of computers and UPS at the BFUHS and its consitiuent colleges based on different requirements that will be generated during the period of one year.**

1. The **Manufacturers / Authorized Dealers/ Authorized Distributors etc.** may quote their rates.
2. **Tenders will be submitted only through e-tendering mode. The tenders will not be submitted through any other mode, under any circumstances.**
3. Tenders without earnest money or short of it or not in the form specified above will not be entertained and shall be rejected straightway.
4. No tenderer shall be exempted from furnishing Earnest Money Deposit (EMD) under any circumstances. The Earnest money must be submitted in the shape of Online payments
5. Earnest Money/ Security Deposit and/or any other sum of the tenderer(s) lying with the Baba Farid University of Health Sciences, Faridkot or Guru Gobind Singh Medical College & Hospital, Faridkot in connection with any other tender/case shall not be considered against this tender.
6. The bids received after the specified date and time for receipt of bids will not be considered under any circumstance. Registrar, BFUHS, Faridkot shall not be responsible for any type of delay in submission of the e-tenders.
7. The rates once quoted will remain valid/ un-changed for a period of one year or the period that will be further extendable upto this period.
8. The tenderer will be responsible to ensure that the tender is properly uploaded and submitted within well in time. The Earnest Money Deposit must be submitted before the last date and time for opening of the technical bids.
9. Each page of the tender document should be signed in full by the tenderer(s) and should bear the rubber stamp/seal of the firm affixed/ scanned, if applicable, on each page. Any cutting(s)/overwriting(s) etc. should also be initialed. In case of any infringement of these conditions, the tender is liable to be rejected. A scanned copy of





# BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT

(Established by Govt. of Punjab vide Punjab Act No 18 of 1998)

University Procurement & Facility Department

**E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS**

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the complete tender document should be uploaded on the e-procurement portal of the Govt. of Punjab.

10. In the event of the date of receipt or opening of tender being declared a holiday for the Baba Farid University of Health Sciences, Faridkot, the last date of receipt/opening of the tender shall be the next working day at the same time and venue. The Price Bid shall be opened only in respect of those individual/ firms, who technically qualify.
11. Any conditional, telegraphic tenders, fax tenders, tenders without earnest money, and not in the prescribed form or in any deviation from the terms and conditions of the tender notice shall not be entertained and will be rejected out rightly.
12. The tenderer(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the tenderer, on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender. THE E-TENDER WILL BE OPENED IN THE UNIVERSITY PROCUREMENT & FACILITY DEPARTMENT OF THE UNIVERSITY.
13. In case of violation of any of the terms and conditions as mentioned above, Earnest Money/ Security Deposit of the successful tenderer(s) shall be forfeited and the tender shall be cancelled.
14. Any attempt, direct or indirect, to cast influence, negotiate on the part of the tenderer **with the official/authority to whom he will submit the tender or the tender accepting official/ authority before the finalization of tenders will render the tender liable for rejection.**
15. The rates quoted should be F.O.R. destination that may be the University offices or any of its constituent colleges/ Institutions. The constituent institutions of the University are located at Faridkot, Badal, Jalalabad, Shri Goindwal Sahib, Bathinda and should also include packing and forwarding charges, taxes and other levies.
16. The Registrar reserves all the rights to accept or reject any tender without assigning any reason and also to impose/relax any term and condition of the tender.
17. **CRITERIA OF EVALUATION OF PRICE BID**



# BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT

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University Procurement & Facility Department

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The Price Bids of technically qualified bidders shall be evaluated on the basis of lowest bid criteria without compromising on the quality of material. Rates of all types of taxes as applicable should be quoted clearly.

## 18. SECURITY DEPOSIT:

- i) EMD of Rs.20,000 submitted by successful bidder with the tender may also be considered as security deposit.
- ii) The above said amount of the security deposit of successful bidder will be retained by the University and will be refunded after completion of period of rate contract.
- iii) The Earnest Money Deposit will be refunded to the unsuccessful bidders after place the purchase order to successful bidder, without any type of interest.

## 19. PAYMENT TERMS

Payment through Account Payee Cheques/ NEFT/RTGS, in the favour of the seller/ dealer only. The payment will not be made to any third party under any circumstances.

## 20. PENALTY CLAUSE

- A time period of 30 days will be given by the University to supply the material, depending upon the nature of item.
- If the supply is not made within the stipulated period then late delivery charges @2% will be imposed on the total amount of Supply Order up to delay of 30 days and thereafter @ 4% for another 30 days after which Supply Order/Rate Contract will be deemed cancelled & security/earnest money forfeited and company will be black-listed for future. However, the University can grant 15 days relaxation in the delivery period, based on the written request of the tenderer, if the University observes that the tenderer has valid reasons for non- supply of material within the stipulated time/ period.
  - a. If the Successful bidder refuses or does not respond to the instruction/orders with in stipulated period, the EMD shall be forfeited and order may stand cancelled.
  - b. If the firm refused to execute the orders fully or partially, the security amount shall be forfeited and supply order may stand cancelled.



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## 11. ARBITRATION

- i) In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and/or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter whatsoever touching upon the terms and conditions of the agreement/contract whether in course of or after its termination the parties will settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Incharge, University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot.
- ii) In the event the said mutual discussions/conciliation fails, the aggrieved party shall initiate arbitration proceedings for resolution of differences/disputes etc., mentioned above by appointing a sole arbitrator, who shall be the Registrar, BFUHS, Faridkot in which event the said proceeding shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act enforce.
- iii) The venue of such arbitration proceeding shall be at Faridkot and the court in Faridkot alone will have jurisdiction in respect of all proceedings connected there with.

**21. Jurisdiction** – All disputes are subject to the jurisdiction of courts at Faridkot only.

Dated:- \_\_\_\_\_.

Place:- \_\_\_\_\_.

Signature \_\_\_\_\_

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_  
\_\_\_\_\_

Contract No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal

*Accepts all the terms & conditions of the Tender Under hand and seal of the authorized person*

**Accepted**



# **BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT**

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**University Procurement & Facility Department**

***E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS***

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Dated:- \_\_\_\_\_.

Signature \_\_\_\_\_

Place:- \_\_\_\_\_.

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contract No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal



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**Annexure- V**

## **Details about Bank Account of the firm who has deposited EMD**

Name of the firm: M/s \_\_\_\_\_

Sr. No.	Particulars	Detail
1.	Account No.	_____
2.	Name of Bank	_____
3.	Branch Name	_____
4.	IFSC Code of Bank	_____
5.	Name of Operator	_____

Dated:- \_\_\_\_\_.

Place:- \_\_\_\_\_.

Signature \_\_\_\_\_

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contract No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal



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University Procurement & Facility Department

E-TENDER NOTICE FOR SUPPLY OF COMPUTER alongwith UPS

**Annexure- VI**

## **TENDER/CONDITIONS ACCEPTANCE LETTER**

Date:-----

To

The Registrar  
Baba Farid University of Health Science,  
Sadiq Road, Faridkot.

**Subject: Acceptance of Terms & Conditions of Tender.**

Dear Sir,

1. I/ We have downloaded the tender document(s) for the above mentioned 'Tender/Work' from the designated website.
2. I / We hereby certify that I / we have read entire terms and conditions of the tender documents. (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirely.
5. In case any provisions of this tender are found violated, your organization shall be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely and we shall not have any claim/right against organization in satisfaction of this condition.

Yours Faithfully,

Signatures :- \_\_\_\_\_

Name:- \_\_\_\_\_

Address: - \_\_\_\_\_

Contact No:- \_\_\_\_\_



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## **Financial Bid**

**Must be uploaded on the e-procurement portal**

**The Basic prices must be quoted in the bid and the GST will be paid extra,  
on the basic prices as per the Govt. norms**