



Baba Farid University of Health Sciences, Faridkot
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Date: 21/1/19

University web-site.

Subject: Quotation for the Purchase of Microsoft office-2019 Professional (Software).

Sealed quotations are invited for purchase of following items on the terms & conditions mentioned below:-

S. No	Name and specification of item	Quantity required
1.	Microsoft office-2019 Professional (Software)	05 nos.

Terms and Conditions:-

1. Payment : By RTGS/NEFT/Cheque on receipt of material in good condition.
2. F.O.R : store section, BFUHS, Fdk
3. Rate : Inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation.
4. Quantity : Quantity may increase or decrease.

The Rate of above item may be quoted strictly as per the Specification mentioned above. It is further mentioned that only the terms & conditions mentioned by the University on quotation performa will be considered for supply order

You are requested to quote your lowest rates of above items and quotations addressed to The Registrar; Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) and the words "Quotation for Microsoft office-2019 Professional" may please be inscribed on top of the envelope.

The quotations Should reach this office on or before 07.02.2019 by 3.00 PM through registered post/speed post/courier only. By hand quotations will not be accepted.

Prof Incharge (Procurement)