



# BABA FARID UNIVERSITY OF HEALTH SCIENCES, FARIDKOT

(Established by Govt. of Punjab vide Punjab Act No 18 of 1998)

University Procurement & Facility Department

**e-TENDER NOTICE FOR SUPPLY AND PROPER INSTALLATION OF EMG/NCV/EP MACHINE 4 CHANNEL FOR THE GGS MEDICAL COLLEGE AND HOSPITAL, FARIDKOT**

Tender Notification No :	To be generated automatically by the E-procurement portal of the Govt. of Punjab.
Nature of work :	Short term e- tenders are hereby invited from the <b>Manufacturers / Authorized Dealers/ Authorized Distributors/ Suppliers etc</b> for supply and proper installation of EMG/NCV/EP Machine 4 channel for the GGS Medical College and Hospital, Faridkot
Cost of the tender document:-	Rs.500/- only (Rupee Five Hundred Only) {Non refundable, under any circumstances}.
Tender Processing fee:-	To be charged by Govt. of Punjab as per its norms. (Non- refundable).
EMD Amount :	Rs.50,000/- only (Rupees Fifty Thousand Only)  <i>{Refundable to the Non-successful bidders, without any type of interest or other charges}.</i>  <i>However, It will be converted in Performance security in case of successful tenderer and will be returned after successful completion of the contract period.</i>  <u>It should be clearly noted that no bidder will be allowed any type of exemption from the deposit of the EMD under any circumstances.</u>
Performance Security	<u>The Earnest Money Deposit deposited by the successful bidder will be converted against the performance security and will be returned to the bidder after 6 months period after the date of complete installation of the equipments, based upon the report of the Professor and head of that department.</u>
Date of start of downloading of tender documents:-	<b>immediate from the website of the Punjab Government i.e.</b> <a href="https://eproc.punjab.gov.in">https://eproc.punjab.gov.in</a>
Website for downloading of the tender document:-	<b>From the above website</b> <b>However, the details may also be obtained from the University website i.e.</b> <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a>
Last date for downloading of the tender document:-	<b><u>18.05.2018 up to 12.30 pm</u></b>
Last date & Time for submission of the tender documents:-	<b><u>07.06.2018 up to 1.30 pm</u></b> <b><u>(through online mode only)</u></b>



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Date of opening of the Tender documents (Technical Bids)	<p><b>07.06.2018 (at 2.30 p.m.)</b></p> <p>on the e- procurement portal of the Govt. of Punjab.</p> <p>However the bidder or their authorized agents representative may attend the tender opening process at the University Procurement &amp; Facility Department, Baba Farid University of Health Sciences, Faridkot on the prescribed time and date.</p>											
Date of Opening of the tender documents (Financial Bids)	<p><b>07.06.2018 (at 3.30 p.m.)</b></p> <p>on the e- procurement portal of the Govt. of Punjab.</p> <p>However the bidder or their authorized agents representative may attend the tender opening process at the University Procurement &amp; Facility Department, Baba Farid University of Health Sciences, Faridkot on the prescribed time and date.</p> <p>The University authorities will have right to decide any other date and time for the opening of the Financial bids</p>											
Address for the submission :	<p><b>The Registrar,</b></p> <p><b>Baba Farid University of Health Sciences,</b></p> <p><b>Sadiq Road, Faridkot (Punjab) PIN-151203.</b></p>											
Who can be contacted for obtaining more information about the tender.	<table border="1"> <thead> <tr> <th data-bbox="632 1180 740 1272">Sr. No.</th> <th data-bbox="746 1180 991 1272">Nature of Information</th> <th data-bbox="997 1180 1501 1272">Name of the concerned Official with contact No:-</th> </tr> </thead> <tbody> <tr> <td data-bbox="632 1281 740 1664">1</td> <td data-bbox="746 1281 991 1664">About the tenders and allied information:-</td> <td data-bbox="997 1281 1501 1664"> Incharge,  University Procurement &amp; Facility Department, Baba Farid University of Health Sciences, Faridkot.  Phone:- 01639-250267, 256232, 256236,  Email id:- <a href="mailto:upfdbfuhs@gmail.com">upfdbfuhs@gmail.com</a>  (on all working days from 9.00 a.m. to 5.00 p.m.) </td> </tr> <tr> <td data-bbox="632 1673 740 1702"></td> <td data-bbox="746 1673 991 1702"></td> <td data-bbox="997 1673 1501 1702"></td> </tr> </tbody> </table>	Sr. No.	Nature of Information	Name of the concerned Official with contact No:-	1	About the tenders and allied information:-	Incharge, University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot. Phone:- 01639-250267, 256232, 256236, Email id:- <a href="mailto:upfdbfuhs@gmail.com">upfdbfuhs@gmail.com</a> (on all working days from 9.00 a.m. to 5.00 p.m.)					
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*e-TENDER NOTICE FOR SUPPLY AND PROPER INSTALLATION OF EMG/NCV/EP MACHINE 4 CHANNEL FOR THE GGS MEDICAL COLLEGE AND HOSPITAL, FARIDKOT*

## SCOPE OF SUPPLY

E-tenders are invited from Manufacturers / Authorized Dealers/ Authorized Distributors/ Suppliers for for supply and proper installation of EMG/NCV/EP Machine 4 channel for the GGS Medical College and Hospital, Faridkot

EMG/NCV/EP MACHINE 4 channel

- 1 Should have Nerve Conduction Studies MCS, NCS, F wave, H reflex, Collision, Blink reflex, RNST, Inching studies & CCV with temperature probe.
- 2 Main Unit should be connected to the Computer through the latest and powerful USB Interface
- 3 Must have 18 bit A/D conversion for high fidelity waveforms.
- 4 Must have Compact operation panel for easy management of waveforms and latency marking.
5. 3 or 4 channels system with montage junction box with user configurable channels upgradable to 6 or 8 channel..
- 6 Two channel monophasic/biphasic constant current electrical stimulator with artifact compensation and temperature measurement for CCV.
- 7 Input impedance: above 200 M ohms differential mode, > 1000Mohm in common mode
- 8 Sensitivity 1 micro volt per division to 10 milli volt per division
- 9 Noise < 0.4- 0.6 micro volt
- 10 Common mode rejection ratio: above 124 dB.
- 11 Low filter settings: 0.01 Hz to 3 KHz and high filter settings: 10 Hz to 20 KHz with AC interference notch filter 50 Hz
- 12 Analogue digital converter 18-24 bits, number of averaging 9,999,
- 13 Electrical Stimulator: 2 channels monophasic / biphasic, constant current with artifact compensation
- 14 4 Channel External input and External Output and Line I/O
- 15 Should have option of configuring upto 42 different protocols in NCV/EMG
- 16 Should have option of connecting stimulation pods with multiple output ports.
- 17 Should have compact stimulating electrode with convenient dials for stimulation intensity adjustment and delivery of electric stimulation with user configurable switches.
- 18 System should have at least 1 triggers input / output, upgradable to 6 Triggers.
- 19 Must have trigger EMG, Single Fiber EMG(jitter analysis), Macro EMG, Stimulated SFEMG, and QEMG with the system.
- 20 User should be able to open at least 8 test protocols simultaneously.
- 21 Programmable measurement conditions up to 300 or more examination conditions of live EMG for minimum 10 minutes up to 99 sites. The system should have QEMG, Single fiber EMG, Stimulated SFEMG and Macro EMG.
- 22 Should have EMG (Free run needle EMG, Real time MUAP analysis including recruitment, Interference pattern, Auto MUP detection and classification, and real time turn amplitude analysis) with continuous storage
- 23 EMG play back with waveform and sound for minimum 10 minutes should be possible in any PC.



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24 Should have Brain stem auditory evoked potentials with click, burst & tone pip stimulation (ABR, MLR, SVR & EcochG).

25 Should have automatic separation of AP and CM waveforms in EcochG.

26 Should have Visual Evoked Potentials with Pattern, flash and goggles (LED) protocols (ERG, EOG PRVEP & LEDVEP) – EOG velocity waveform display with original EOG signal.

27 Should have Somatosensory Evoked potentials with signal triggering and back averaging (SEP, SSEP, ECG triggered SSEP and ESCP) simultaneous SSEP and SEP measurement. (Preferably upto 10000 averaging)

28 Must have user friendly Data base management software and study schedule program for easy data management.

29 Provision of EEG data review in the EMG system - Preferably

30 Should have Microsoft SQL Server based report generator for strong data base management.

31 On-screen examination guide

32 Should be able to perform Skin electrode impedance check at both junction box and console 2 to 20 K ohm

33 Should have option of directly interfacing high voltage stimulator in future without additional hardware

34 Should have option of P-300, MRCP

35 Should have provision of setting up more than 10 user accounts for more than 50 user setting protocols.

36 Should have tremor analysis protocol software

37 Should have autonomic Nervous System testing with SSR, RR interval & Microneurography.

38 Should have facility of exporting data to csv or any other suitable format for analysis with MATLAB or any other third party software.

- Stored data should be reanalyzed, digitally filtered, smoothed, inversed, summed, replayed, displayed as trends, in plots, frequency analysis, etc.

39 Branded PC with strict in-house quality checks by manufacturer to comply with medical equipment standard.

a) PC Should be with latest i7 processor, windows 10, 4 GB RAM, 1 TB Hard Disk or better, 8 USB ports or better with MS office

b) Built in DVD Super Multi Drive

c) With 22" color touch screen display

d) Suitable latest Windows operating system compatible with EMG software

e) Supplied with Coloured Laser Printer Laser Printer with 50 PPM (color) with additional 5 black cartridges.

f) Supplied with online UPS with min 30 minutes back up

40 Stimulus software

a) Should be supplied with a stimulus presentation software with pre-configured Stimulus lists

b) Should be supplied with Branded Laptop computer for presenting stimulus (i7 processor, 4 GB RAM, 1 TB Hard Disk)



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- c) Should be Capable of playing movies
  - d) Should Support for JPEG, GIF, PNG, and TIFF files
  - e) Should have Trial variables for user configurable protocols
  - 41 Should be supplied with following accessories
    - a) Shielded EP electrodes – 10 sets
    - b) Ground electrodes disc type - 2 sets
    - c) Ground electrodes strap type - 2 sets
    - d) Recording electrodes cup - 25 sets
    - e) Ring electrodes - 4 sets
    - f) Conductive paste (3 Jars of 300 gms) - 10 sets
    - g) Skin preparation gel (Set of 2 tubes) - 10 sets
    - h) EMG disposables needles (Box of 25) - 1 boxes (Pead size)
    - i) EMG disposables needles (Box of 25) - 2 boxes (adult size)
    - j) Single fibre EMG needle - 10 Nos.
    - k) Temperature probe - 2 No.
    - l) Acoustically shielded Head Phones - 2 No.
    - m) Insert Ear Phones - 4 No.
    - n) 17” VEP Monitor - 1 No.
    - o) LED Goggles - 2 No.
    - p) Trolley from OEM- 1 No
  - 42 system should have following Safety Standard
    - a) Manufacturer should have ISO certification for quality standards.
    - b) Should be USFDA or European CE approved product.
    - c) Should be HL7 compliant system
  - 43 Prices for required consumables and accessories to be quoted.
- 4 channel EMG system as per point 41**
- Computer 1 Nos, Stimulus software 1 Nos ,  
Shielded EP electrodes 10 set,  
5 Ground electrodes disc type 2 set,  
Ground electrodes strap type 2 set ,  
Recording electrodes ( cup ) 25 set,  
Ring electrodes 4 set  
Conductive paste (3 Jars of 300 gms) 10 set  
Skin preparation gel (Set of 2 tubes) 10 set  
EMG disposables needles (Box of 25) - 1 boxes (Pead size) 1 Nos  
EMG disposables needles (Box of 25) - 2 boxes (adult size) 1 Nos  
Single fibre EMG needle 10 Nos  
Temperature probe 2 Nos  
Acoustically shielded Head Phones 2 Nos  
Insert Ear Phones 4 Nos  
17” VEP Monitor 1 Nos  
LED Goggles 2 Nos  
Trolley from OEM 1 Nos  
Software (specification as at “A”)



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### Software:

1. Stored data should be reanalyzed, digitally filtered, smoothed, inversed, summed, replayed, displayed as trends, in plots, frequency analysis, etc.
2. Should have facility to go back and see the previously recorded responses and choose the best result for reporting. Up to 4 replications should be available.
3. Data can be displayed as free run or triggered with a delay ranging from -9.9 to +9.9 divisions.
4. Free run EMG data and sound should be recorded for up to 960 seconds for 2 channels.
5. The data should be stored in the standard AVI format making it simple to export to other research or analysis programs.
6. Should have averaging techniques to optimize the averaging results such as mean, exponential, median, threshold.
7. The Artifact Reject function should automatically exclude artifacts that exceed a user definable amplitude threshold.
8. Facility for signal enhancer to improve the baseline drift and clean signal must be available. In F waves, option to hide M-portion.
9. On-line result should give a compact clinical overview with links back to the raw data.
10. Should highlight results that are outside of reference values.
11. Should have capability to capture the test screen both as a picture and as a movie that should be incorporated into reports, training material, publications, presentations, etc.
12. Should have an integrated data base with user defined patient demographics and visit information.
13. Should have option of re analyzing the EMG data (Video and Audio) offline.
14. Complete EMG waveform should be replayed (Video and Audio) offline and export to AVI or WMP, which should be easily replayed on any PC without need of any external software.
15. Should have option available to manipulate and reanalyze MUP trigger and the data offline in EMG waveform.



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**Important Note:-**

- A) The L1 Bidder may be called by the University for negotiation of their rates (if required).
- B) The University may check the samples of the above said items, from the L1 Bidder.
- C) The bidders are requested to quote their rates in the financial bid only.
- D) The bidders are requested to quote their rates in the financial bid only.
- E) The rates should be quoted including all charges however, the GST will be paid by the University extra upon the quoted rates, as per the norms of the Government.
- F) The university reserves the right to accept or reject any or all the bidders without assigning any reason.



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## **INSTRUCTIONS/ GUIDELINES TO THE TENDERERS**

1. Please download the Tender document from the website of the e-procurement of the Govt. of Punjab. Please sign on all the pages of the tender document along with a stamp/ seal. Then a scanned copy of the same may be uploaded on the website at the time of submission of the tender document..
2. upload an affidavit regarding Non-Black listing as per proforma given at (Annexure-II) on Non- Judicial Papers of appropriate value, duly attested by an Executive Magistrate or a Notary Public may also be uploaded on the website.
3. upload Technical Bid Proforma (Annexure-III).
4. upload a signed copy of the terms and conditions (Annexure-IV).
5. Detail of Bank Account for refund of EMD (Annexure – V)
6. In addition to this, following documents are to be attached with Technical Bid:-
  - i) Tender Fee: The tender document fee of Rs.500/- only may be submitted through online mode only. The Tender document fee will not be accepted through any other mode. It is pertinent to mention here that the Tender document fee once deposited will be Non- refundable under any circumstances.
  - ii) **Earnest Money Deposit (EMD) of Rs.50,000/-** (Rupee Fifty Thousand Only).  
The Earnest Money Deposit must be submitted **in the shape of Online Payment** .
  - iii) Details of registration as Company / Shop / Establishment. The supporting document should be uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.
  - iv) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT (as applicable). The supporting document should be uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.
7. Attach a signed copy of the Acceptance of Tender/ Conditions Forms (Annexure-VI). The said copy must be signed and duly stamped. A scanned copy of the same may be





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uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.

8. It should be clearly noted that this tender will be accepted though e-tender mode only. The tenders submitted through offline mode will not be accepted under any circumstances.



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**Annexure-I**

## **NOTICE INVITING TENDER (E-TENDER NOTICE)**

**E-tenders** are invited from **Manufacturers / Authorized Dealers/**

**Authorized Distributors/ Suppliers** for supply and proper installation of EMG/NCV/EP Machine

4 channel for the GGS Medical College and Hospital, Faridkot

The tender document containing detailed terms & conditions may be downloaded from the e-procurement website of the Punjab Government i.e. <https://eproc.punjabgovt.gov.in> and its details may also be seen at the University website i.e. [www.bfuhs.ac.in](http://www.bfuhs.ac.in)

### **TERMS AND CONDITIONS:-**

1. The tenders will be opened on the same day at 2.30 PM, on the e-procurement portal of the Punjab Government in the presence of tenderer(s), who wish to be present in the said tender opening process. However, the individuals keen to attend the tender opening process should have an authorization certificate from the company.
2. The Price bid (Financial Bids) will be opened after the opening of Technical Bid. The Price Bid (Financial Bids) of the technical qualified bidders will be opened by the University.
3. The Registrar, Baba Farid University of Health Sciences, Faridkot reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar



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## Annexure-II

(To be furnished on non-judicial stamp papers  
worth Rs.30/- duly attested by Executive Magistrate or Notary Public).

### AFFIDAVIT

I/We \_\_\_\_\_ partner/sole  
proprietor (Strike out which is not applicable) of (Name & Address of Firm)

\_\_\_\_\_ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) That the terms and conditions for “Supply and properly installation of Medical Equipments” are acceptable to me/us. I/We will abide by them in letter and spirit.
- d) That I will supply and install the required material within the stipulated delivery period of the tender document/ supply.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

DEPONENT

### **VERIFICATION**

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and belief. No part of it is false and nothing has been concealed therein.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

DEPONENT



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Annexure-III

## TECHNICAL BID

- 1 Name of the applicant \_\_\_\_\_  
(tenderer/ bidder).
- 2 Constitutional status of the \_\_\_\_\_  
tenderer/ bidder.  
i.e. Proprietor/ Partnership firm/ Pvt. Limited  
Company/ Public Limited Company/ Co-op  
Society etc.
- 3 Address of the tenderer/ \_\_\_\_\_  
bidder  
\_\_\_\_\_
- 4 Name of the Dealing Person :- \_\_\_\_\_
- 6 Position of the dealing person \_\_\_\_\_  
in the tenderer firm/  
company/ society :-
- 7 E mail id:- \_\_\_\_\_
- 8 Fax No:- \_\_\_\_\_
- 9 Mobile No:- \_\_\_\_\_
- 10 PAN Number \_\_\_\_\_
- 11 VAT No. \_\_\_\_\_

## CHECK LIST DULY FILLED IN TO BE ATTACHED WITH THE TENDER

Sr. No.	Particulars	Remarks
1.	Copy of Tender Notice attached – Annexure – I  (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
2.	Whether an affidavit on the non-judicial stamp paper, duly attested by	Yes/No



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	the Executive Magistrate/Notary, regarding non-black listing/ non-prosecution of firm has been submitted? – Annexure – II (Scanned copy uploaded on the e-procurement portal or not?)	
3.	Technical Bid Proforma attached – Annexure – III (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
4.	Signed copy of terms & conditions attached – Annexure – IV (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
5.	Bank Details (Anenxure – V) for refund of EMD attached (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
6.	Signed copy of an acceptance of tender/ conditions (Anenxure – VI) (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
7.	Whether the fee of Rs.500/- on account of Tender Fee has been submitted through online mode or not?	Yes/No
8.	Whether an EMD of the appropriate value i.e. <b>Rs.50,000/- only</b> has been submitted in the shape of the online payment issued in the favour of “The Registrar, Baba Farid Univerity of Health Sciences, Faridkot” and payable at “Faridkot” has been submitted to the Incharge, Unverity Procurement and Facility Department Detail of Payment :- _____ Dated :- _____ Name of the Bank :- _____ Amount :- Rs.50,000/- only (Rupees Fifty Thousand only).  Whether a soft copy of the same has been uploaded on the designated website at the time of submission of the tender or not?	Yes/No
9.	Whether each page of the tender document and other enclosures as well as cutting(s)/ overwriting(s) have been signed/ initialed by the tenderer and also the forwarding letter duly signed by the authorized signatory, has been submitted? (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
10.	Copy of Certificate of Registration for service Tax/VAT/ TIN/TAN/PAN	Yes/No



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	attached. (Scanned copy uploaded on the e-procurement portal or not?)	
11.	Whether a copy of Audited Balance Sheet of last three financial years have been uploaded on the website along with technical bid or not?	Yes/ No
12.	Whether a copy of the Income tax return of last three financial years have been uploaded on the website along with the technical bid or not?	Yes/ No

Note: Non compliance to any of the above conditions will render the offer/ tender to be rejected out-rightly and Price bid of the firm will not be opened.

Dated:- \_\_\_\_\_.

Place:- \_\_\_\_\_.

Signature\_\_\_\_\_

Name:-\_\_\_\_\_

Address:- \_\_\_\_\_

Contract No:-\_\_\_\_\_

E-mail id:-\_\_\_\_\_

With Seal



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**Annexure-IV**

## **TERMS AND CONDITIONS**

**Short Term e-TENDER DOCUMENT** for supply and proper installation of EMG/NCV/EP Machine  
4 channel for the GGS Medical College and Hospital, Faridkot

1. The **Manufacturers / Authorized Dealers/ Authorized Distributors/ Suppliers/ firms etc.** may quote their rates.
2. **Tenders will be submitted only through e-tendering mode. The tenders will not be submitted through any other mode, under any circumstances.**
3. Tenders without earnest money or short of it or not in the form specified above will not be entertained and shall be rejected straightway.
4. The bidder's Annual Turnover during last three years should not be less than 20 lakhs in India
5. Tender not conforming to any or all the above terms and conditions will be rejected.
6. Incomplete tenders are liable to be rejected.
7. Baba Farid University of Health Sciences, Faridkot reserves the right to increase/decrease the specified quantities of any item(s) given in the tender.
8. No tenderer shall be exempted from furnishing Earnest Money Deposit (EMD) under any circumstances.
9. Earnest Money/ Security Deposit and/or any other sum of the tenderer(s) lying with the Baba Farid University of Health Sciences, Faridkot or Guru Gobind Singh Medical College & Hospital, Faridkot in connection with any other tender/case shall not be considered against this tender.
10. The bids received after the specified date and time for receipt of bids will not be considered under any circumstance. Registrar, BFUHS, Faridkot shall not be responsible for any type of delay in submission of the e-tenders.
11. The rates once quoted will remain valid/ un-changed for a period of one year or the period that will be further extendable upto this period.



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*(Established by Govt. of Punjab vide Punjab Act No 18 of 1998)*

**University Procurement & Facility Department**

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CHANNEL FOR THE GGS MEDICAL COLLEGE AND HOSPITAL, FARIDKOT***

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12. The tenderer will be responsible to ensure that the tender is properly uploaded and submitted within well in time. The Earnest Money Deposit must be submitted before the last date and time for opening of the technical bids.
13. Each page of the tender document should be signed in full by the tenderer(s) and should bear the rubber stamp/seal of the firm affixed/ scanned, if applicable, on each page. Any cutting(s)/overwriting(s) etc. should also be initialed. In case of any infringement of these conditions, the tender is liable to be rejected. A scanned copy of the complete tender document should be uploaded on the e-procurement portal of the Govt. of Punjab.
14. In the event of the date of receipt or opening of tender being declared a holiday for the Baba Farid University of Health Sciences, Faridkot, the last date of receipt/opening of the tender shall be the next working day at the same time and venue. The Price Bid shall be opened only in respect of those individual/ firms, who technically qualify.
15. Any conditional, telegraphic tenders, fax tenders, tenders without earnest money, and not in the prescribed form or in any deviation from the terms and conditions of the tender notice shall not be entertained and will be rejected out rightly.
16. The tenderer(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the tenderer, on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender. THE E-TENDER WILL BE OPENED IN THE UNIVERSITY PROCUREMENT & FACILITY DEPARTMENT OF THE UNIVERSITY.
17. In case of violation of any of the terms and conditions as mentioned above, Earnest Money/ Security Deposit of the successful tenderer(s) shall be forfeited and the tender shall be cancelled.
18. Any attempt, direct or indirect, to cast influence, negotiate on the part of the tenderer **with the official/authority to whom he will submit the tender or the tender accepting**





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official/ authority before the finalization of tenders will render the tender liable for rejection.

19. The rates quoted should be F.O.R. destination that may be the University offices or any of its constituent colleges/ Institutions. The constituent institutions of the University are located at Faridkot, Badal, Jalalabad, Shri Goindwal Sahib, Bathinda and should also include packing and forwarding charges, taxes and other levies.

20. The Registrar reserves all the rights to accept or reject any tender without assigning any reason and also to impose/relax any term and condition of the tender.

## 21. CRITERIA OF EVALUATION OF PRICE BID

The Price Bids of technically qualified bidders shall be evaluated on the basis of lowest bid criteria without compromising on the quality of material. Rates of all types of taxes as applicable should be quoted clearly.

## 22. SECURITY DEPOSIT:

- i) The EMD of Rs.50,000/- only (Rupee Fifty Thousand Only) submitted with the Tender considered as Security Deposit.
- ii) The Earnest Money Deposit will be refunded to the unsuccessful bidders within three months of the date of purchase order, without any type of interest.
- iii) The above said amount of the security deposit of successful bidder will be retained by the University and will be refunded after completion of period of rate contract.

## 23. PAYMENT TERMS

Payment through Account Payee Cheques/ NEFT/RTGS, in the favour of the seller/ dealer only. The payment will not be made to any third party under any circumstances.

## 24. PENALTY CLAUSE

If the supply is not made within the stipulated period then late delivery charges @2% will be imposed on the total amount of Supply Order up to delay of 30 days and thereafter @ 4% for another 30 days after which Supply Order/Rate Contract will be



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deemed cancelled & security/earnest money forfeited and company will be black-listed for future. However, the University can grant 15 days relaxation in the delivery period, based on the written request of the tenderer, if the University observes that the tenderer has valid reasons for non- supply of material within the stipulated time/period.

- a. If the Successful bidder refuses or does not respond to the instruction/orders within stipulated period, the EMD shall be forfeited and order may stand cancelled.
- b. If the firm refused to execute the orders fully or partially, the security amount shall be forfeited and supply order may stand cancelled.

### **11. ARBITRATION**

- i) In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and/or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter whatsoever touching upon the terms and conditions of the agreement/contract whether in course of or after its termination the parties will settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Incharge, University Procurement & Facility Department, Baba Farid University of Health Sciences, Faridkot.
- ii) In the event the said mutual discussions/conciliation fails, the aggrieved party shall initiate arbitration proceedings for resolution of differences/disputes etc., mentioned above by appointing a sole arbitrator, who shall be the Registrar, BFUHS, Faridkot in which event the said proceeding shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act enforce.
- iii) The venue of such arbitration proceeding shall be at Faridkot and the court in Faridkot alone will have jurisdiction in respect of all proceedings connected there with.

**25. Jurisdiction** – All disputes are subject to the jurisdiction of courts at Faridkot only.

Dated:- \_\_\_\_\_.



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Place:- \_\_\_\_\_.

Signature \_\_\_\_\_

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contract No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal

*Accepts all the terms & conditions of the Tender Under hand and seal of the authorized person*

**Accepted**

Dated:- \_\_\_\_\_.

Signature \_\_\_\_\_

Place:- \_\_\_\_\_.

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contract No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal



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**Annexure- V**

## **Details about Bank Account of the firm who has deposited EMD**

Name of the firm: M/s \_\_\_\_\_

Sr. No.	Particulars	Detail
1.	Account No.	_____
2.	Name of Bank	_____
3.	Branch Name	_____
4.	IFSC Code of Bank	_____
5.	Name of Operator	_____

Dated:- \_\_\_\_\_.

Place:- \_\_\_\_\_.

Signature \_\_\_\_\_

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contract No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal



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**Annexure- VI**

## **TENDER/CONDITIONS ACCEPTANCE LETTER**

Date:-----

To

The Registrar  
Baba Farid University of Health Science,  
Sadiq Road, Faridkot.

**Subject: Acceptance of Terms & Conditions of Tender.**

Dear Sir,

1. I/ We have downloaded the tender document(s) for the above mentioned 'Tender/Work' from the designated website.
2. I / We hereby certify that I / we have read entire terms and conditions of the tender documents. (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirely.
5. In case any provisions of this tender are found violated, your organization shall be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely and we shall not have any claim/right against organization in satisfaction of this condition.

Yours Faithfully,

Signatures :- \_\_\_\_\_

Name:- \_\_\_\_\_

Address: - \_\_\_\_\_

\_\_\_\_\_  
Contact No:- \_\_\_\_\_



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## **Financial Bid**

**To be filled on the e-procurement portal of the Govt. of Punjab only.  
The rates quoted by the bidder must include all charges, however the  
GST will be paid extra, by the University, as per govt. rates (if applicable)**