



# BABA FARID UNIVERSITY OF HEALTH SCIENCES

FARIDKOT-151203

Phone: 01639-256232, 256236

E-mail: upfdbfuhs2022@gmail.com, Website: www.bfuhs.ac.in

No.16-BFUHS/UPFD/2023/

Date:

## QUOTATION NOTICE

**SUBJECT: QUOTATIONS FOR PRINTING OF CALENDARS, OFFICE DIARIES AND GREETING CARDS.**

Sealed quotations are invited for Printing and supply of following items on the terms & conditions mentioned as under: -

Sr. no.	Name of the item	Specifications	Quantity
1.	Calendar	1. Standard Size of the Calendar (19.5 inches' x 28.75 inches) 2. Multi-Colour printing. 3. Multicolor logo of Punjab Govt. on the left hand side of the Calendar. 4. Multicolor logo of the Baba Farid University of Health Sciences, Faridkot on the right hand Side of the Calendar.	2500
2.	Office Diary	1. Size 23 Cms x 17.5 cms. 2. Hard board outer cover. 3. University picture on the main side OR Back side. 4. Multicolor printing on both front and back side of the cover. 5. Embossed logo of Punjab Govt. in golden colour's leaf printing. 6. Multicolor logo of the Baba Farid University of Health Sciences, Faridkot on main side of the diary (multicolor). 7. Information single colour printed pages of about 20 to 40 pages (10 to 20 pages of single side) containing the details such as history of the University, names and contract number of the authorities and affiliated colleges. Names, designations and contact numbers of the University staff. 8. Two dates will be covered on one page of single side and 04 dates will be covered on one page of double side. 9. 40 to 60 pages in the diary (20 to 30 single side pages) for printing of multicolor advertisements of the sponsors in the diary. 10. Internal pages/ date pages of single colour with atleast 75 GSM paper sheets. 11. Printing of logo of the University in light single colour on each and every internal page of the diary except advertisement pages. 12. Each diary is to be supplied in individual transparent plastic cover/ Poly pack sheet/ Cardboard cover, of size according to the size of the dairy, for protection of the diary.	1200
3.	Greeting Cards	1. Multi colour printing. 2. Embossed logo of Punjab Govt. with a leaf printing of golden color on the left hand side of the card. 3. Multicolor logo of the Baba Farid University of Health Sciences, Faridkot on the right hand side of the card. 4. Made from Good Quality Paper / Card Sheet of White color.	500

### Terms & conditions: -

1. Payment By Cheque on receipt of material in good condition and after satisfactory inspection report.
2. FOR Store Section, BFUHS, Faridkot.
3. Rate Inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation.

4. Quantity      Quantity may increase or decrease.

**NOTE:**      Quotations must be submitted through post/trackable courier. By hand quotations will not be entertained. It is further mentioned that only the terms & conditions mentioned by the University on quotation Performa will be considered for supply order.

You are requested to send your quotation in a sealed cover, addressed to the Registrar, Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab) and the words **"QUOTATION FOR PRINTING OF CALANDER, OFFICE DIARY AND GREETING CARDS "** may please be inscribed on top of the envelope.

Last date for receipt of quotation in the university office is 07/11/2023 by 5.00 PM

15210-12

20/10/2023

- sd -  
Professor In-charge (UPFD)

Copy to:

1. PA to Vice-Chancellor for the information of Worthy Vice-Chancellor, BFUHS, Faridkot.
2. PA to Registrar for the information of Registrar, BFUHS, Faridkot.
3. In-Charge, IT-Cell for information to publish at University website.

  
Professor In-charge (UPFD)