



# BABA FARID UNIVERSITY OF HEALTH SCIENCES,

(Established by Govt. of Punjab vide Punjab Act No 18 of 1998)

University Procurement & Facility Department

## E-TENDER NOTICE FOR SUPPLY OF PRINT BOOKS

Tender Notification No :	To be generated automatically by the E-procurement portal of the Govt. of Punjab.
Nature of work :	E- tender notice for supply of Print Books for the University Institute of Pharmaceutical Sciences & Research, Faridkot
Cost of the tender document:-	Rs. 590/- (500/- + 18% GST (through online mode only) {Non refundable, under any circumstances}.
Tender Processing fee:-	To be charged by Govt. of Punjab as per its norms. (Non- refundable).
EMD Amount :	<p>Rs.21,000/- only (Rupees Twenty One Thousand Only) (through online mode only)</p> <p><i>{Refundable to the Non-successful bidders, without any type of interest or other charges}. However, It will be converted in Performance security in case of successful tenderer and will be returned after successful completion of the work.</i></p> <p><u>It should be clearly noted that no bidder will be allowed any type of exemption from the deposit of the EMD under any circumstances.</u></p>
Performance Security	<u>The Earnest Money Deposit deposited by the successful bidder will be converted against the performance security and will be returned after successful completion of the work, without any interest.</u>
Date of start of downloading of tender documents:-	<b>immediate from the website of the Punjab Government i.e.</b> <a href="https://eproc.punjab.gov.in">https://eproc.punjab.gov.in</a>
Website for downloading of the tender document:-	<b>From the above website</b> <b>However, the details may also be obtained from the University website i.e.</b> <a href="http://www.bfuhs.ac.in">www.bfuhs.ac.in</a>
Last date for downloading of the tender document:-	<b><u>12.07.2022 up to 12.30 pm</u></b>
Last date & Time for submission of the tender documents:-	<b><u>12.07.2022 up to 1.30 pm</u></b> <b><u>(through online mode only)</u></b>
Date of opening of the Tender documents (Technical Bids)	<b>By the next day from the last date of submission of tenders (by 5:00 p.m.)</b> <b>on the e- procurement portal of the Govt. of Punjab.</b> <b>However the bidder or their authorized agents representative may attend the tender opening process at the University Procurement &amp; Facility Department, Baba Farid University of Health Sciences, Faridkot on the prescribed time and date.</b>
Date of Opening of the tender documents (Financial Bids)	<b>The opening date of financial bids of the technically qualified bidders.</b> <b>on the e- procurement portal of the Govt. of Punjab.</b> <b>However the bidder or their authorized agents representative may attend</b>



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	<p>the tender opening process at the University Procurement &amp; Facility Department, Baba Farid University of Health Sciences, Faridkot on the prescribed time and date.</p> <p>The University authorities will have right to decide any other date and time for the opening of the Financial bids</p>		
Address for the submission :	<p><b>The Registrar,</b> <b>Baba Farid University of Health Sciences,</b> <b>Sadiq Road, Faridkot (Punjab) PIN-151203.</b></p>		
Who can be contacted for obtaining more information about the tender.	<b><u>Sr. No.</u></b>	<b><u>Nature of Information</u></b>	<b><u>Name of the concerned Official with contact No:-</u></b>
	1	About the tenders and allied information:-	Principal, University Institute of Pharmaceutical Sciences & Research,, Faridkot. Phone:- 01639-251232, Email id:- <a href="mailto:uiopbfuhs@gmail.com">uiopbfuhs@gmail.com</a> (on all working days from 9.00 a.m. to 3.00 p.m.)

## **SCOPE OF SUPPLY**

**E-tenders** are invited from the Publishers or their authorized agents/distributors for supply of **Print Books for the University Institute of Pharmaceutical Sciences & Research, Faridkot**



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### **List of Books Required for UIPSR**

S No	Name of Book	No of copies required
1.	Pharmaceutical statistics- Practical and clinical applications, Sanford Bolton, Publisher- Marcel Dekker Inc. NewYork.	3
2.	Fundamental of Statistics – Himalaya Publishing House- S.C. Guptha	5
3.	Design and Analysis of Experiments –PHI Learning Private Limited, R. Pannerselvam	5
4.	Design and Analysis of Experiments – Wiley Students Edition,Douglas and C. Montgomery	5
5.	Short Textbook of Preventive and Social Medicine, Prabhakara GN, 2nd Edition, 2010, ISBN: 9789380704104, JAYPEE Publications	5
6.	Textbook of Preventive and Social Medicine (Mahajan and Gupta), Edited by Roy Rabindra Nath, Saha Indranil, 4th Edition, 2013, ISBN: 9789350901878, JAYPEE Publications	5
7.	Review of Preventive and Social Medicine (Including Biostatistics), Jain Vivek, 6 <sup>th</sup> Edition, 2014, ISBN: 9789351522331, JAYPEE Publications	5
8.	Essentials of Community Medicine—A Practical Approach, Hiremath Lalita D, Hiremath Dhananjaya A, 2nd Edition, 2012, ISBN: 9789350250440, JAYPEE Publications	5
9.	Park Textbook of Preventive and Social Medicine, K Park, 21st Edition, 2011, ISBN-14: 9788190128285, BANARSIDAS BHANOT PUBLISHERS	5
10.	Community Pharmacy Practice, Ramesh Adepu, BSP publishers, Hyderabad.	5
11.	Philip Kotler and Kevin Lane Keller: Marketing Management, Prentice Hall of India,	3
12.	Walker, Boyd and Larreche : Marketing Strategy- Planning and Implementation, Tata MC GrawHill, New Delhi	5
13.	Dhruv Grewal and Michael Levy: Marketing, Tata Mc Graw Hill	5
14.	Arun Kumar and N Menakshi: Marketing Management, Vikas Publishing, India	5
15.	Rajan Saxena: Marketing Management; Tata MC Graw-Hill (India Ed.)	5





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## ***E-TENDER NOTICE FOR SUPPLY OF PRINT BOOKS***

16.	Ramaswamy, U.S & Nanakamari, S: Marketing Management: Global Perspective, Indian Context, Macmillan India, New Delhi	5
17.	Shanker, Ravi: Service Marketing, Excell Books, New Delhi	5
18.	Subba Rao Changanti, Pharmaceutical Marketing in India (GIFT – Excel series) Excel Publications.	5
19.	Drug Regulatory Affairs by Sachin Itkar, Dr. N.S. Vyawahare, Nirali Prakashan.	5
20.	The Pharmaceutical Regulatory Process, Second Edition Edited by Ira R. Berry and Robert P. Martin, Drugs and the Pharmaceutical Sciences, Vol. 185. Informa Health Care Publishers	1
21.	New Drug Approval Process: Accelerating Global Registrations By Richard A Guarino, MD, 5th edition, Drugs and the Pharmaceutical Sciences, Vol. 190.	2
22.	Guidebook for drug regulatory submissions / Sandy Weinberg. By John Wiley & Sons. Inc.	2
23.	FDA Regulatory Affairs: a guide for prescription drugs, medical devices, and biologics /edited by Douglas J. Pisano, David Mantus	2
24.	Generic Drug Product Development, Solid Oral Dosage forms, Leon Shargel and Isader Kaufer, Marcel Dekker series, Vol.143	2
25.	Clinical Trials and Human Research: A Practical Guide to Regulatory Compliance By Fay A. Rozovsky and Rodney K. Adams	2
26.	Principles and Practices of Clinical Research, Second Edition Edited by John I. Gallin and Frederick P. Ognibene	2
27.	Drugs: From Discovery to Approval, Second Edition By Rick Ng	2
28.	Textbook of Pharmacovigilance: S K Gupta, Jaypee Brothers, Medical Publishers.	5
29.	Human Physiology Vol 1 and Vol 2 by CC Chatterjee, Academic Publishers, Kolkatta	5
30.	Pharmaceutical Mathematics with Application to Pharmacy By D H Panchaksharappa, PharmaMed Press	5
31.	Instrumental methods of Chemical Analysis by B K Sharma	5
32.	An Introduction to Pharmacovigilance: Patrick Waller, Wiley Publishers.	2
33.	Cobert's Manual of Drug Safety and Pharmacovigilance: Barton Cobert, Jones & Bartlett Publishers	2
34.	Textbook of Pharmacoepidemiology edited by Brian L. Strom, Stephen E Kimmel, Sean Hennessy, Wiley Publishers	2
35.	A Textbook of Clinical Pharmacy Practice -Essential Concepts and Skills: G. Parthasarathi, Karin Nyfort Hansen, Milap C. Nahata	5
36.	National Formulary of India	10
37.	Text Book of Medicine by Yashpal Munjal	3





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## ***E-TENDER NOTICE FOR SUPPLY OF PRINT BOOKS***

38.	Text book of Pharmacovigilance: concept and practice by GP Mohanta and PK Manna	3
39.	Robert GCK, ed., "Drug Action at the Molecular Level" University Prak Press Baltimore	2
40.	Martin YC. "Quantitative Drug Design" Dekker, New York	2
41.	Biopharmaceutics and Clinical Pharmacokinetics: An Introduction, Fourth Edition by Robert E Notari	1
42.	Foye WO "Principles of Medicinal Chemistry 'Lea & Febiger	2
43.	Koro lkovas A, Burckhalter JH. "Essentials of Medicinal Chemistry" Wiley Interscience.	5
44.	Wolf ME, ed "The Basis of Medicinal Chemistry, Burger's Medicinal Chemistry" JohnWiley& Sons, New York.	5
45.	Patrick Graham, L., An Introduction to Medicinal Chemistry, Oxford University Press	3
46.	Smith HJ, Williams H, eds, "Introduction to the principles of Drug Design" Wright Boston	3
47.	Silverman R.B. "The organic Chemistry of Drug Design and Drug Action" Academic Press New York	1
48.	W.B. Hugo and A.D. Russel: Pharmaceutical Microbiology, Blackwell Scientific publications, Oxford London	5
49.	Prescott and Dunn, Industrial Microbiology, 4th edition, CBS Publishers & Distributors, Delhi.	10
50.	Pelczar, Chan Kreig, Microbiology, Tata McGraw Hill edn.	10
51.	Biopharmaceutics and Pharmacokinetics- A treatise by DM Brahmarkar and Sunil B Jaiswal	6
52.	Rose: Industrial Microbiology.	5
53.	Unit Operations of Chemical Engineering McCabe and Smith	3
54.	Cooper and Gunn's: Tutorial Pharmacy, CBS Publisher and Distributors, New Delhi	20
55.	Peppler: Microbial Technology.	3
56.	Text book of Pharmacognosy and Phytochemistry by A N Kalia	5
57.	N.K.Jain: Pharmaceutical Microbiology, Vallabh Prakashan, Delhi	10
58.	Bergeys manual of systematic bacteriology, Williams and Wilkins- A Waverly company	2
59.	B.R. Glick and J.J. Pasternak: Molecular Biotechnology: Principles and Applications of Recombinant DNA: ASM Press Washington D.C	5
60.	Dispensing Pharmacy by R M Mehta, Vallabh Prakashan	10
61.	Harry's Cosmeticology, Wilkinson, Moore, Seventh Edition, George Godwin	2
62.	Cosmetics – Formulations, Manufacturing and Quality Control, P.P. Sharma, 4 <sup>th</sup> Edition, Vandana Publications Pvt. Ltd., Delhi.	5
63.	Text book of Cosmeticology by Sanju Nanda & Roop K. Khar, Tata Publishers.	5





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## ***E-TENDER NOTICE FOR SUPPLY OF PRINT BOOKS***

64.	P Gundurao. Inorganic Pharmaceutical Chemistry	10
65.	Drug Screening Methods by Suresh Kumar Gupta and S. K. Gupta	5
66.	Introduction to biostatistics and research methods by PSS Sundar Rao and J Richard	5
67.	Instrumental Methods of Chemical Analysis by B.K Sharma	5
68.	Organic spectroscopy by Y.R Sharma	5
69.	Text book of Pharmaceutical Analysis by Kenneth A. Connors	3
70.	Vogel's Text book of Quantitative Chemical Analysis by A.I. Vogel	5
71.	Practical Pharmaceutical Chemistry by A.H. Beckett and J.B. Stenlake	5
72.	Organic Chemistry by I. L. Finar	5
73.	Organic spectroscopy by William Kemp	5
74.	Quantitative Analysis of Drugs by D. C. Garrett	1
75.	Quantitative Analysis of Drugs in Pharmaceutical Formulations by P. D. Sethi	5
76.	Spectrophotometric identification of Organic Compounds by Silverstein	1
77.	Encyclopedia of Pharmaceutical Technology, edited by James Swarbrick, Third Edition, Informa Healthcare publishers.	1
78.	Pharmaceutical Dosage Forms, Tablets, Volume II, edited by Herbert A. Lieberman and Leon Lachman; Marcel Dekker Inc	1
79.	The Theory and Practice of Industrial Pharmacy, Fourth Edition, 2013, edited by R K Khar, S P Vyas, Farhan J Ahmad, Gaurav K Jain; CBS Publishers and Distributors	10
80.	Martin's Physical Pharmacy and Pharmaceutical Sciences, Fifth Edition, edited by Patrick J. Sinko, BI Publications Pvt. Ltd.	5
81.	Targeted and Controlled Drug Delivery, Novel Carrier Systems by S. P. Vyas and R. K. Khar, CBS Publishers and Distributors Pvt. Ltd, First Edition 2012.	3
82.	Pharmaceutical Dosage Forms and Drug Delivery Systems, Loyd V. Allen Jr., Nicholas B. Popovich, Howard C. Ansel, 9th Ed.	2
83.	Aulton's Pharmaceutics – The Design and Manufacture of Medicines, Michael E. Aulton, 3rd Ed	5
84.	Remington – The Science and Practice of Pharmacy, 20th Ed.	2
85.	Principles of Anatomy and Physiology 13 <sup>th</sup> Ed. By Gerrad J Tortora and Bryan Derrickson Vol 1 and Vol 2 Published by John Wiley & Sons	5
86.	Pharmaceutical Inorganic Chemistry 2 <sup>nd</sup> Ed by V Algarsamy Published by Pharma Med Press	10



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**If any additional details about the item is required then the same may be collected from Principal, University Institute of Pharmaceutical Sciences & Research, Faridkot on any working day**





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### **INSTRUCTIONS/ GUIDELINES TO THE TENDERERS**

1. Please download the Tender document from the website of the e-procurement of the Govt. of Punjab. Please sign on all the pages of the tender document along with a stamp/seal. Then a scanned copy of the same may be uploaded on the website at the time submission of the tender document.
2. upload an affidavit regarding Non-Black listing as per proforma given at (Annexure-II) on Non-Judicial Papers of appropriate value, duly attested by an Executive Magistrate or a Notary Public may also be uploaded on the website. **The original document must be submitted in the university before the last date**
3. **The Original affidavit must be submitted to the University Procurement and Facility Department.**
4. upload Technical Bid Proforma (Annexure-III).
5. upload a signed copy of the terms and conditions (Annexure-IV).
6. Detail of Bank Account for refund (Annexure – V)
7. In addition to this, following documents are to be attached with Technical Bid:-
  - i) Tender Fee: The tender document fee of Rs.590/- (500/- + 18% GST) may be submitted through ***online mode only***. The Tender document fee will not be accepted through any other mode. It is pertinent to mention here that the Tender document fee once deposited will be Non- refundable under any circumstances.
  - ii) **Earnest Money Deposit (EMD) of Rs.21,000/- (Rupee Twenty One Thousand Only).** **The Earnest Money Deposit must be submitted *in the shape of Online Payment* .**
  - iii) Details of registration as Company / Shop / Establishment. The supporting document should be uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.
  - iv) Copy of Certificate of Registration for service Tax/TIN/TAN/PAN/VAT/GST (as applicable). The supporting document should be uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.
8. Attach a signed copy of the Acceptance of Tender/ Conditions Forms (Annexure-VI). The said copy must be signed and duly stamped. A scanned copy of the same may be





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uploaded on the e-procurement website of the Govt. of Punjab along with the tender document.

9. It should be clearly noted that this tender will be accepted though e-tender mode only. The tenders submitted through offline mode will not be accepted under any circumstances.





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## ***E-TENDER NOTICE FOR SUPPLY OF PRINT BOOKS***

### **Annexure-I**

#### **NOTICE INVITING TENDER (E-TENDER NOTICE)**

**E-tenders** are invited from the Publishers or their authorized **agents/distributors** for supply of **Print Books for University Institute of Pharmaceutical Sciences & Research, Faridkot**

The tender document containing detailed terms & conditions may be downloaded from the e-procurement website of the Punjab Government i.e. <https://eproc.punjab.gov.in> and its details may also be seen at the University website i.e. [www.bfuhs.ac.in](http://www.bfuhs.ac.in)

#### **TERMS AND CONDITIONS:-**

1. **Earnest Money Deposit (EMD) of Rs.21,000/-** (Rupees Twenty One Thousand Only). The Earnest Money Deposit must be submitted ***in the shape of Online Payment***.
2. The tenders will be opened by the next day from the last date of submission of tender (by 5.00 PM), on the e-procurement portal of the Punjab Government in the presence of tenderer(s), who wish to be present in the said tender opening process. However, the individuals keen to attend the tender opening process should have an authorization certificate from the company.
3. The Price bid (Financial Bids) will be opened after the opening of Technical Bid. The Price Bid (Financial Bids) of the technical qualified bidders will be opened by the University.
4. The Registrar, Baba Farid University of Health Sciences, Faridkot reserves all rights to accept or reject any or all the tenders without assigning any reason.

Registrar





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## **E-TENDER NOTICE FOR SUPPLY OF PRINT BOOKS**

### **Annexure-II**

(To be furnished on non-judicial stamp papers  
worth Rs.100/- duly attested by Executive Magistrate or Notary Public).

#### **AFFIDAVIT**

I/We \_\_\_\_\_ partner/sole  
proprietor (Strike out which is not applicable) of (Name & Address of Firm)  
\_\_\_\_\_ do hereby declare and solemnly affirm:-

- a) That the individual/firm/ companies are **not debarred or black- listed** by any department of Union/ State Government or any autonomous institute.
- b) That no partner or shareholder, directly or indirectly connected with the applicant has been debarred or blacklisted by any department of Union Govt./State Govt./Autonomous Institute.
- c) That the terms and conditions for supply of **“supply of Print Books for the University Institute of Pharmaceutical Sciences & Research, Faridkot”** are acceptable to me/us. I/We will abide by them in letter and spirit.
- d) That I will supply and install the required material within the stipulated delivery period of the tender document/ supply .
- e) ***That I have clearly understood that by applying the tender with the BFUHS, I/ we are going to enter into an agreement with the BFUHS, Faridkot to supply the material. I have no objection, if the University will blacklist me/ my firm/ company, in case I will violate any major condition of the tender document or will not supply the materials as per the conditions of the supply order, without any reasonable cause.***

Date: \_\_\_\_\_

Place: \_\_\_\_\_

DEPONENT

#### **VERIFICATION**

I/We do hereby solemnly declare and affirm that the above declarations are true and correct to the best of my/our knowledge and belief. No part of it is false and nothing has been concealed therein.

Date: \_\_\_\_\_

Place: \_\_\_\_\_

DEPONENT

### **Annexure-III**



# **BABA FARID UNIVERSITY OF HEALTH SCIENCES,**

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## ***E-TENDER NOTICE FOR SUPPLY OF PRINT BOOKS***

### **TECHNICAL BID**

1	Name of the applicant (tenderer/ bidder).	_____
2	Constitutional status of the tenderer/ bidder.  i.e. Proprietor/ Partnership firm/ Pvt. Limited Company/ Public Limited Company/ Co-op Society etc.	_____
3	Address of the tenderer/ bidder	_____ _____
4	Name of the Dealing Person :-	_____
6	Position of the dealing person in the tenderer firm/ company/ society :-	_____
7	E mail id:-	_____
8	Fax No:-	_____
9	Mobile No:-	_____
10	PAN Number	_____
11	GST No.	_____

### **CHECK LIST DULY FILLED IN TO BE ATTACHED WITH THE TENDER**

Sr. No.	Particulars	Remarks
1.	Copy of Tender Notice attached – Annexure – I  (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
2.	Whether an affidavit on the non-judicial stamp paper, duly attested by the Executive Magistrate/Notary, regarding non-black listing/ non-prosecution of firm has been submitted? – Annexure – II	Yes/No





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	(Scanned copy uploaded on the e-procurement portal or not?) (The original document must be submitted in the university before the last date)	
3.	Technical Bid Proforma attached – Annexure – III (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
4.	Signed copy of terms & conditions attached – Annexure – IV (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
5.	Bank Details (Annexure – V) for refund of EMD attached (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
6.	Signed copy of an acceptance of tender/ conditions (Annexure – VI) (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
7.	Whether the fee of Rs.590/- (500/- + 18% GST) on account of Tender Fee has been submitted through online mode or not?	Yes/No
8.	Whether an EMD of the appropriate value i.e. <b>Rs.21,000/- only</b> has been submitted online in the favour of <b>“The Registrar, Baba Farid University of Health Sciences, Faridkot”</b> and payable at “Faridkot” Detail of Payment:- _____ Dated:- _____ Name of the Bank :- _____ Branch Name:- _____ Amount:- <b><u>Rs.21,000/- only (Rs. Twenty One Thousand Only).</u></b>  Whether a soft copy of the same has been uploaded on the designated website at the time of submission of the tender or not?	Yes/No
9.	Whether each page of the tender document and other enclosures as well as cutting(s)/ overwriting(s) have been signed/ initialed by the tenderer and also the forwarding letter duly signed by the authorized signatory, has been submitted? (Scanned copy uploaded on the e-procurement portal or not?)	Yes/No
10.	Copy of Certificate of Registration for service Tax/GST/ TIN/TAN/PAN/ attached.	Yes/No



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	(Scanned copy uploaded on the e-procurement portal or not?)	
11.	Whether the 03 year ITR have been uploaded with the tender or not?	Yes/ No
12.	Whether the audited balance sheet of the last financial year is attached or not?	Yes/ No

Note: Non compliance to any of the above conditions will render the offer/ tender to be rejected out-rightly and Price bid of the firm will not be opened.

- \_\_\_\_\_.

\_\_\_\_\_.

Signature \_\_\_\_\_

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

\_\_\_\_\_

Contract No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal





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## **E-TENDER NOTICE FOR SUPPLY OF PRINT BOOKS**

**Annexure-IV**

## **TERMS AND CONDITIONS**

### **E-TENDER DOCUMENT FOR supply of Print Books for University of Institute of Pharmaceutical Science & Research, Faridkot.**

1. The Publishers or their authorized agents/**distributors** may quote their rates.
2. Tenders will be submitted only through e-tendering mode. The tenders will not be submitted through any other mode, under any circumstances.
3. Tenders without earnest money or short of it or not in the form specified above will not be entertained and shall be rejected straightway.
4. Tender not conforming to any or all the above terms and conditions will be rejected.
5. Incomplete tenders are liable to be rejected.
6. Baba Farid University of Health Sciences, Faridkot reserves the right to increase/decrease the specified quantities of any item(s) given in the tender.
7. No tenderer shall be exempted from furnishing Earnest Money Deposit (EMD) under any circumstances.
8. Earnest Money/ Security Deposit and/or any other sum of the tenderer(s) lying with the Baba Farid University of Health Sciences, Faridkot or Guru Gobind Singh Medical College & Hospital, Faridkot in connection with any other tender/case shall not be considered against this tender.
9. The bids received after the specified date and time for receipt of bids will not be considered under any circumstance. Registrar, BFUHS, Faridkot shall not be responsible for any type of delay in submission of the e-tenders.
10. The rates once quoted will remain valid/ un-changed for a period of one year or the period that will be further extendable upto this period.
11. The tenderer will be responsible to ensure that the tender is properly uploaded and submitted within well in time. The Earnest Money Deposit must be submitted before the last date and time for opening of the technical bids.
12. Each page of the tender document should be signed in full by the tenderer(s) and should bear the rubber stamp/seal of the firm affixed/ scanned, if applicable, on each page. Any cutting(s)/overwriting(s) etc. should also be initialed. In case of any infringement of these conditions, the tender is liable to be rejected. A scanned copy of the complete tender document should be uploaded on the e-procurement portal of the Govt. of Punjab.



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13. In the event of the date of receipt or opening of tender being declared a holiday for the Baba Farid University of Health Sciences, Faridkot, the last date of receipt/opening of the tender shall be the next working day at the same time and venue. The Price Bid shall be opened only in respect of those individual/ firms, who technically qualify.
14. Any conditional, telegraphic tenders, fax tenders, tenders without earnest money, and not in the prescribed form or in any deviation from the terms and conditions of the tender notice shall not be entertained and will be rejected out rightly.
15. The tenderer(s) shall be at liberty to be present, in person or through their authorized representative(s) at the time of opening of the tender as specified in the Tender Notice. In case the authorized representatives are to be present, they must furnish the authority letter from the tenderer, on whose behalf they are representing otherwise they will not be allowed to participate in the process of opening of tender. THE E-TENDER WILL BE OPENED IN THE UNIVERSITY PROCUREMENT & FACILITY DEPARTMENT OF THE UNIVERSITY.
16. In case of violation of any of the terms and conditions as mentioned above, Earnest Money/ Security Deposit of the successful tenderer(s) shall be forfeited and the tender shall be cancelled.
17. Any attempt, direct or indirect, to cast influence, negotiate on the part of the tenderer with the official/authority to whom he will submit the tender or the tender accepting official/ authority before the finalization of tenders will render the tender liable for rejection.
18. The rates quoted should be F.O.R. destination that may be the University offices or any of its constituent colleges/ Institutions. The constituent institutions of the University are located at Faridkot, Badal, Jalalabad, Shri Goindwal Sahib, Bathinda and should also include packing and forwarding charges, taxes and other levies.
19. The Registrar reserves all the rights to accept or reject any tender without assigning any reason and also to impose/relax any term and condition of the tender.
20. **CRITERIA OF EVALUATION OF PRICE BID**

The Price Bids of technically qualified bidders shall be evaluated on the basis of Highest bid criteria on the basic of discount offered by the bidder. Rates of all types of taxes as applicable should be quoted clearly.
21. **SECURITY DEPOSIT:**
  - i) The EMD of Rs. 21,000/- only (Rupee Twenty One Thousand Only) submitted with the Tender considered as Security Deposit.
  - ii) The Earnest Money Deposit will be refunded to the unsuccessful bidders within three months of the date of purchase order, without any type of interest.



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- iii) The above said amount of the security deposit of successful bidder will be retained by the University and will be refunded after completion of period of rate contract.

### **22. PAYMENT TERMS**

The Payment of bills will be paid after receipt and inspection/verification of the material through Account Payee Cheques/ NEFT/RTGS, in the favour of the seller/ dealer only . The payment will not be made to any third party under any circumstances.

### **23. PENALTY CLAUSE**

- Material must be supplied within 30 days from date of approval of sample. If the supply is not made within the stipulated period then late delivery charges @2% will be imposed on the total amount of Supply Order up to delay of 30 days and thereafter @ 4% for another 30 days after which Supply Order/Rate Contract will be deemed cancelled & security/earnest money forfeited and company will be black-listed for future. However, the University can grant 15 days relaxation in the delivery period, based on the written request of the tenderer, if the University observes that the tenderer has valid reasons for non- supply of material within the stipulated time/ period.
  - a. If the Successful bidder refuses or does not respond to the instruction/orders with in stipulated period, the EMD shall be forfeited and order may stand cancelled.
  - b. If the firm refused to execute the orders fully or partially, the security amount shall be forfeited and supply order may stand cancelled.

### **24. ARBITRATION**

- a. In the event of any dispute or differences arising between the parties with regard to the terms and conditions of the agreement/contract and/or with regard to the breach or interpretation thereof including all rights and liabilities there under on any matter whatsoever touching upon the terms and conditions of the agreement/contract whether in course of or after its termination the parties will settle the same at the first instance by mutual discussions/conciliation which would be conducted by the Principal, University Institute of Pharmaceutical Sciences & Research, Faridkot.
- b. In the event the said mutual discussions/conciliation fails, the aggrieved party shall initiate arbitration proceedings for resolution of differences/disputes etc., mentioned above by appointing a sole





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arbitrator, who shall be the Registrar, BFUHS, Faridkot in which event the said proceeding shall be conducted in accordance with the provisions of the Arbitration and Conciliation Act enforce.

- c. The venue of such arbitration proceeding shall be at Faridkot and the court in Faridkot alone will have jurisdiction in respect of all proceedings connected there with.

**25. Jurisdiction** – All disputes are subject to the jurisdiction of courts at Faridkot only.

Dated:-\_\_\_\_\_.

Place:-\_\_\_\_\_.

Signature\_\_\_\_\_

Name:-\_\_\_\_\_

Address:-\_\_\_\_\_

Contract No:-\_\_\_\_\_

E-mail id:-\_\_\_\_\_

With Seal

***Accepts all the terms & conditions of the Tender Under hand and seal of the authorized person***

## **Accepted**

Dated:-\_\_\_\_\_.

Place:-\_\_\_\_\_.

Signature\_\_\_\_\_

Name:-\_\_\_\_\_

Address:-\_\_\_\_\_

Contract No:-\_\_\_\_\_

E-mail id:-\_\_\_\_\_

With Seal



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### **Annexure- V**

#### **Details about Bank Account of the firm who has deposited EMD**

Name of the firm: M/s \_\_\_\_\_

Sr. No.	Particulars	Detail
1.	Account No.	_____
2.	Name of Bank	_____
3.	Branch Name	_____
4.	IFSC Code of Bank	_____
5.	Name of Operator	_____

Dated:- \_\_\_\_\_

Signature \_\_\_\_\_

Place:- \_\_\_\_\_

Name:- \_\_\_\_\_

Address:- \_\_\_\_\_

Contract No:- \_\_\_\_\_

E-mail id:- \_\_\_\_\_

With Seal



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### **Annexure- VI**

## **TENDER/CONDITIONS ACCEPTANCE LETTER**

Date:-----

To

***The Registrar  
Baba Farid University of Health Science,  
Sadiq Road, Faridkot.***

**Subject: Acceptance of Terms & Conditions of Tender.**

Dear Sir,

1. I/ We have downloaded the tender document(s) for the above mentioned 'Tender/Work' from the designated website.
2. I / We hereby certify that I / we have read entire terms and conditions of the tender documents. (including all documents like annexure(s), schedule(s), etc.), which form part of the contract agreement and I / we shall abide hereby the terms / conditions / clauses contained therein.
3. The corrigendum(s) issued from time to time by your organization too has also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above mentioned tender document(s) / corrigendum(s) in its totality / entirely.
5. In case any provisions of this tender are found violated, your organization shall be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely and we shall not have any claim/right against organization in satisfaction of this condition.

Yours Faithfully,

Signatures :- \_\_\_\_\_

Name:- \_\_\_\_\_

Address: - \_\_\_\_\_

\_\_\_\_\_  
Contact No:- \_\_\_\_\_





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### **PROFORMA FOR FINANCIAL BID FOR PRINT BOOKS**

<b>Type of Publication</b>	<b>The Rate of discount in % (percentage) on Print Published Price (INR)</b>	
	<b>In Figures</b>	<b>In Words</b>
Foreign Print Publications (Books) in English	<b>To be Quoted in BOQ</b>	
Indian Print Publications (Books) in English		
Government/Institutions/Society Publications		



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## **Financial Bid**

**To be filled on the prescribed proforma that will be available on the e-procurement portal of the Govt. of Punjab.**

**Financial Bid submitted in any other format other than on the E-procurement portal of the Govt. of Punjab will not be entertained, under any circumstances.**

