



Baba Farid University of Health Sciences

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No.16 BFUHS (PUR-41)2021/ 10468

Dated: 7/6/2021

Sub:- Quotations for toner cartridge and Drum for Xerox B1025 photocopier machine.

Sealed quotations are invited for purchase of following items on the terms & conditions mentioned below:-

Sr. no.	Name of item/specifications	quantity
2.	Drum for B-1025	03 pcs.

Terms and Conditions:-

1. Payment : By RTGS/NEFT/Cheque on receipt of material in good condition.
2. F.O.R : store section, BFUHS, Faridkot
3. Rate : Inclusive of all taxes or taxes (as applicable), if any, be mentioned separately in the quotation.
4. Quantity : Quantity may increase or decrease.
5. The firm should have authorization for supply of above material. A copy of authorization certificate is required to be attached.
6. A sample of above said material may be asked by this office.
7. The firm/dealer/vendor should have GST number.

The Rate of above item may be quoted strictly as per the Specification & Model mentioned there above. It is further mentioned that only the terms & conditions mentioned by the University on quotation performa will be considered for supply order

You are requested to quote your lowest rates of above items and quotations addressed to **The Registrar; Baba Farid University of Health Sciences, Sadiq Road, Faridkot (Punjab)** and the words "Quotation for Sharp toner cartridges" may please be inscribed on top of the envelope.

The quotations Should reach this office on or before **21.06.2021 by 3.00 PM through registered post/speed post/courier only. By hand quotations will not be accepted.**

Prof Incharge (UPD)